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1935 Jan-June

MINUTES OF THE MEETING OF THE JOINT COMMITTEE ON COOPERATION

January 4, 1935

(At the home of Dr. Y. G. Chen)

*Sent by Dr.
Chin letter
1/18/35*

Those Present:

Representing the University of Nanking: President Y. G. Chen,
Rev. C. S. Smith, Mr. E. H. Cressy.

Representing Ginling College: President Y. F. Wu, Mr. V. Hanson,
Mr. W. P. Roberts, Mr. Tung Teh-fu.

Representing Nanking Theological Seminary: President Handel Lee,
Rev. Z. T. Kaung, Mr. H. F. Li, and
Dr. J. T. Illick.

Organization:

The Rev. Z. T. Kaung was elected Chairman, and Mr. Tung and
Mr. Roberts secretaries.

Action Taken:

After considerable discussion of the many problems connected
with a closer cooperation between the three institutions, the
following motions were passed:

1. That we express our gratification at the various forms of
cooperation already effected between the three institutions,
namely:
 - a) between Ginling and the University: in French, Music,
English, History, Philosophy, Psychology, Economics,
Sociology, Chinese, Chemistry, Botany, Physics,
Mathematics, Political Science and Geography.
 - b) Between the Seminary and the University of Nanking College
of Agriculture: supervision of work at Rural Training
Center at Shunhwachen, assistance in survey work and
development of cooperatives at Shunhwachen, rural courses
for Seminary students at the Training School, teaching
of agricultural courses at the Seminary.
 - c) Between Ginling and the Seminary: courses in religious
education and philosophy.
2. That we urge further cooperation along the following lines:
Instruction in sociology and economics, in history and church
history, in philosophy and religion, in education and
religious education, in Chinese;
Development of Libraries;
Social studies and experiments;
Religious lectures, services and fellowship.
3. That we approve of the proposal already made informally to the
Boards concerned that a classroom building be provided approx-
imately half-way between Ginling and the University of Nanking.
4. That we approve of a greater proximity and concentration of
plants, where such is possible, as conducive to a more effec-
tive cooperation.
5. That we recommend to the consideration of the University and of
Ginling that a pre-theological minor be added to the curriculum,
in cooperation with the Nanking Theological Seminary.

6. That we recommend to our respective Boards that a Joint Committee on Cooperation be appointed annually.
7. That the following persons be asked to serve as a Subcommittee to study the details of cooperation, and especially to look into the question of a possible new site for the Seminary: Dr. Wu (Convener), Dr. Chen, Dr. Lee, Mr. Roberts and Mr. Cressy.

The meeting adjourned at 4 o'clock.

Respectfully submitted,

W. P. Roberts, Secretary.

MINUTES OF THE SUB-COMMITTEE
of the
JOINT COMMITTEE ON COOPERATION
January 4, 1935

*Sent by Dr.
Chen letter
1/18/35*

Those Present: Dr. Wu (Convener), Dr. Chen, Dr. Lee, Mr. Roberts,
Mr. Cressy and the Rev. C. S. Smith by cooption.

Organization: Dr. Wu was elected Chairman and Mr. Roberts secretary.

Action Taken:

1. It was voted to ask each member of the Joint Committee to prepare a brief written statement, making clear the advantages and disadvantages that might result from the proposed removal of the Nanking Theological Seminary to a new site near the University, and to send the statement to the secretary (Mr. W. P. Roberts, American Church Mission, Nanking), who was asked to prepare a new and comprehensive statement for presentation to the Joint Committee at its next meeting.
2. It was voted to ask those concerned to prepare a statement of property needs, in case it was thought wise to make a change of site for the Seminary.
3. Dr. Chen was asked to approach certain government officials informally, with a view to finding out whether it might be possible to effect the transference of plots of land, or get help in the purchase of new land in case old land was given up.
4. In promoting further cooperation in instruction, it was voted to ask the heads of departments concerned to meet together for the planning of the courses, and to have them report to the administrative authorities for completing the arrangements.
5. It was voted to ask the librarian of the University of Nanking to call a meeting of the librarians of the three institutions for an exchange of views and for formulating plans for cooperation in library work.
6. It was voted to call for a meeting of the whole Joint Committee on Cooperation on April 11th, two days before the meeting of the Board of Directors of the University of Nanking.

The Sub-Committee should meet before this to prepare its report to the Joint Committee.

Respectfully submitted,

W. P. Roberts, Secretary.

MINUTES OF THE JOINT COMMITTEE
ON THE
JOINT COMMISSION ON CONSTITUTION
January 9, 1935

Present: Mr. Clegg, Mr. Glavin, Mr. Ladd, Mr. Nichols, Mr. Rosen, Mr. Tracy, Mr. Carson, Mr. Egan, Mr. Gurnea, Mr. Hendon, Mr. Pennington, Mr. Quinn, Mr. Nease, Mr. Gandy.

Organization: Mr. Tracy was elected Chairman and Mr. Rosen Secretary.
Adjourn: 10:30 a.m.

1. It was voted to refer to the Joint Committee the report of the Joint Commission on the Constitution, dated January 9, 1935, and to request the Joint Commission to continue its work on the subject of the proposed amendments to the Constitution, and to report to the Joint Committee on or before the first of February, 1935.

2. It was voted to ask the Joint Commission to prepare a report on the subject of the proposed amendments to the Constitution, in case it was thought wise to make a change of date for the hearing.

3. Mr. Tracy was asked to request the Government officials to furnish the Joint Commission with the necessary information in regard to the proposed amendments to the Constitution, and to see that the same is given in the form of a report to the Joint Commission.

4. It was voted to request the Joint Commission to continue its work on the subject of the proposed amendments to the Constitution, and to report to the Joint Committee on or before the first of February, 1935.

5. It was voted to ask the Joint Commission to continue its work on the subject of the proposed amendments to the Constitution, and to report to the Joint Committee on or before the first of February, 1935.

6. It was voted to ask the Joint Commission to continue its work on the subject of the proposed amendments to the Constitution, and to report to the Joint Committee on or before the first of February, 1935.

7. It was voted to ask the Joint Commission to continue its work on the subject of the proposed amendments to the Constitution, and to report to the Joint Committee on or before the first of February, 1935.

Respectfully submitted,
W. F. Hendon, Secretary

FEB 9 1935
JOINT OFFICE

79

~~MINUTES OF THE MEETING OF THE JOINT COMMITTEE ON COOPERATION~~
BETWEEN GINLING COLLEGE, THE NANKING THEOLOGICAL SEMINARY
AND THE UNIVERSITY OF NANKING

January 4, 1935

(At the home of Dr. Y. G. Chen)

Those present:

Representing the University of Nanking: President Y. G. Chen,
Rev. C. S. Smith, Mr. E. H. Cressy.
Representing Ginling College: President Y. F. Wu, Mr. V. Hanson,
Mr. W. P. Roberts, Mr. Tung Teh-fu.
Representing Nanking Theological Seminary: President Handel Lee,
Rev. Z. T. Kaung, Mr. H. F. Li, and
Dr. J. T. Illick.

Organization:

The Rev. Z. T. Kaung was elected Chairman, and Mr. Tung and
Mr. Roberts secretaries.

Action taken:

After considerable discussion of the many problems connected
with a closer cooperation between the three institutions, the
following motions were passed:

1. That we express our gratification at the various forms of
cooperation already effected between the three institu-
tions, namely:
 - a. Between Ginling and the University: in French, Music,
English, History, Philosophy, Psychology, Economics,
Sociology, Chinese, Chemistry, Botany, Physics,
Mathematics, Political Science and Geography.
 - b. Between the Seminary and the University of Nanking College
of Agriculture: supervision of work at Rural Training
Center at Shunhwachen, assistance in survey work and
development of cooperatives at Shunhwachen, rural
courses for Seminary students at the Training School,
teaching of agricultural courses at the Seminary.
 - c. Between Ginling and the Seminary: courses in religious
education and philosophy.
2. That we urge further cooperation along the following lines:
Instruction in sociology and economics, in history and
church history, in philosophy and religion, in
education and religious education, in Chinese.
Development of libraries.
Social studies and experiments.
Religious lectures, services and fellowship.

Joint Committee on Cooperation, Jan. 4, 1935 - page 2

- 3. That we approve of the proposal already made informally to the Boards concerned that a classroom building be provided approximately half-way between Ginling and the University of Nanking.
- 4. That we approve of a greater proximity and concentration of plants, where such is possible, as conducive to a more effective cooperation.
- 5. That we recommend to the consideration of the University and of Ginling that a pre-theological minor be added to the curriculum, in cooperation with the Nanking Theological Seminary.
- 6. That we recommend to our respective Boards that a Joint Committee on Cooperation be appointed annually.
- 7. That the following persons be asked to serve as a Sub-Committee to study the details of cooperation, and especially to look into the question of a possible new site for the Seminary: Dr. Wu (Convener), Dr. Chen, Dr. Lee, Mr. Roberts and Mr. Cressy.

The meeting adjourned at four o'clock.

Respectfully submitted,

W. P. Roberts, Secretary.

MINUTES OF THE HOSPITAL COMMITTEE OF THE BOARD OF DIRECTORS
UNIVERSITY OF NANKING - January 16, 1935

The fourteenth meeting of the Hospital Committee was held at the home of Dr. J. H. Daniels on Wednesday, January 16, 1935, at 4.30 p. m. The members whose names are starred were present:

- | | |
|---------------------|----------------------------|
| *Mrs. Edward James | *J. H. McCallum, Secretary |
| *Mrs. Stanley Smith | T. C. Woo, ex officio |
| Dr. Y. L. Mei | *Y. G. Chen " " presiding |
| *Z. T. Ing | *Sie Hsiang " " |
| H. R. Wei | *J. H. Daniels " " |
| Dr. S. F. Chao | E. M. Priest |

The meeting was opened with prayer by Mrs. James.

H-70 VOTED, to pass the new salary increase schedule as presented by Dr. Daniels.

The question of the resignation of Dr. Brady was discussed and possible substitutes were suggested.

The question of the motion passed by the Board of Directors regarding the separation of the Hospital from the University was discussed without reaching any conclusion. It was understood we should ask for an expression of opinion from the missions.

H-71 VOTED, to postpone consideration of the resignation of Dr. Chen as chairman of the committee.

H-72 VOTED, to ask for the use of one of the buildings of the University east compound during the summer while the Peden building is being reconstructed.

H-73 VOTED, to ask for permission to include, on the part of the Hospital, the construction of the Peden building and servants quarters as part of the University emergency campaign.

H-74 VOTED, to rule that specialists in the University be charged the regular foreign rate by the Hospital.

A vote of thanks to the host and hostess for the splendid tea.

Meeting adjourned at 7.15 p. m.

TWENTY-FIRST MEETING OF THE EXECUTIVE-FINANCE COMMITTEE
 OF THE BOARD OF DIRECTORS OF THE UNIVERSITY OF NANKING
 January 26, 1935

The twenty-first meeting of the Executive-Finance Committee of the Board of Directors of the University of Nanking was called for 9 a. m. in room 307, The Missions Building, Shanghai, January 26, 1935. The members whose names are starred below were present.

*C. S. Chen	*C. Stanley Smith
*E. H. Cressy	*W. H. Wei
L. W. Han	*T. C. Woo, ex officio, Chairman
*Handel Lee	*Y. G. Chen, ex officio
*E. C. Lobenstine	Miss E. M. Priest, ex officio

Mr. Han wrote expressing regret at being unable to attend the meeting, which was opened with prayer by Dr. Lee.

Regulations of the Ministry of Education with regard to the responsibilities of boards of directors

Following a discussion on the regulations of the Ministry of Education with reference to the financial responsibilities of boards of directors of educational institutions, in view of the fact that the Ministry is making test cases of certain institutions, it was

DEF-974 VOTED that the President be requested to communicate to the Board of Directors the regulations of the Ministry of Education in regard to the responsibilities, financial and otherwise, of boards of directors, both jointly and severally, of private educational institutions in China; and that copies of these regulations be forwarded to all organizations appointing members to the Board of Directors of the University of Nanking, and to the Board of Founders abroad, the reason for raising this issue at the present time being the fact that local educational authorities are making certain test cases where institutions have incurred debts.

Financial Campaign, Policy, Budget for 1935-1936

In connection with a possible deficit of Yuan 50,000 which is facing the University at the end of the school year, the Executive-Finance Committee considered it necessary to decide the direction in which expansion of the work might be undertaken and where retrenchment might be effected. It was felt that a study of the University by one person or a small committee who would report to the Executive-Finance Committee would be more effective than a study by a committee the size of the Executive-Finance Committee, so, though the Board of Directors on November 23, 1934, voted to discontinue the Committee on Policy and transfer its duties to the Executive-Finance Committee (D-960), it was

DEF-975 VOTED that a Committee of Three, consisting of Mr. E. H. Cressy, Convener, Dr. W. H. Wei and Dr. C. S. Chen, be appointed to find out all relevant facts with regard to the future policy of the three colleges and bring in recommendations to the Executive-Finance Committee.

Meeting of Exec. Finance Com., Jan. 26, 1935 - page 2

DEF-976 VOTED that it be an additional function of the Committee of Three (appointed under DEF-975) to make provision for starting the financial campaign as soon as possible, including the creation of additional offices required for carrying on the campaign, and to bring in recommendations for personnel to fill these offices and, also, for carrying on the campaign.

DEF-977 VOTED that the President be requested to present a balanced budget for the year 1935-1936 to the next meeting of the Board of Directors, including only such receipts as will be definitely available.

Library Fund

After discussing what proportion of the library fund should be spent on the building and what proportion on maintenance, it was

DEF-978 VOTED to recommend that 30% of the total amount received from the National Government for a library be set aside and the interest used in connection with the upkeep and increased cost of maintenance of the library, and also for the purchase of books; and that 70% of the remainder of the fund be available for the contract price of the building, the balance (30% of the 70%) to be reserved for extra equipment and contingencies connected with construction.

DEF-979 VOTED that the Librarian and the Faculty Subcommittee of the Building and Property Committee be requested to make out specifications of the library, to send these to well-known architects, preferably in Shanghai, and to submit the design selected to the Executive-Finance Committee.

Institute of Chinese Cultural Studies

The Institute of Chinese Cultural Studies presented a request to allow Professor Shan Chen-tsu to complete his Study of the Bronzes in the Collection of Wu Ta-chen and to publish the results. The Institute recommended that part of the cost of the study and publication be covered by the Yuan 2,500 budgeted by the Institute for the salary of Professor Hsu I-tang but whose salary could be provided for from funds supplied by the Ministry of Education should he give his full time as professor in the College of Arts. It was

DEF-980 VOTED that any saving resulting from the taking over of personnel with funds provided by the Ministry of Education be applied on the reduction of the deficit in the current year's budget.

Travel Fellowships

DEF-981 VOTED that a travel fellowship of Yuan 1,000 be granted Mr. Tseo Tsu-ping and included as an item in the increased cost of maintenance of the library. (See DEF-978.)

DEF-982 VOTED that consideration of a travel fellowship for Mr. Hu Chen be deferred.

Agreement with the Construction Commission of the Kiangsu Provincial Government

The President reported that further consideration of the draft agreement with the Construction Commission of the Kiangsu Provincial Government for the development of a forest at Iwen Shan, in the east of Chu Yung Hsien, which was referred to the Executive-Finance Committee by the Board of Directors on November 23, 1934 (D-969), had been deferred by the administration.

Cooperation with Institutions in South China

The Directors, on November 23, 1934, referred to the Executive-Finance Committee the matter of cooperation in agriculture with institutions in South China, Fukien Christian University and the Foochow Union High School having requested such cooperation. It was

DEF-983 VOTED that cooperation in agriculture with educational institutions in South China be held in abeyance for the present.

Cooperation with Ginling College and the Nanking Theological Seminary

The minutes of the Joint Committee on Cooperation between Ginling College, the Nanking Theological Seminary and the University of Nanking of January 4, 1935, and of the subcommittee appointed by this committee were presented. The third motion of the Joint Committee, approving of the proposal that a classroom building be provided approximately half-way between Ginling College and the University, and the fourth motion, that there be greater proximity and concentration of plants wherever possible, were approved, and it was

DEF-984 VOTED that the minutes of the meeting of the Joint Committee on Cooperation between Ginling College, the Nanking Theological Seminary and the University of Nanking of January 4, 1935, and of the subcommittee appointed by that committee be accepted; that we recommend greater proximity and concentration of plants wherever possible; that a classroom building be provided approximately half-way between Ginling College and the University; and that the President be requested to secure estimates of cost of such a building and transmit them to the Associated Boards for Christian Colleges in China for action.

University Hospital

The minutes of the meeting of the Hospital Committee of January 16, 1935, were presented. It was the opinion of the Executive-Finance Committee that all matters coming within the sphere of the Hospital Committee could be decided and acted upon by that committee, while consideration of the request for the use of one of the buildings in the east compound of the college plant during the summer, while the Peden building is being reconstructed, and for permission to include the reconstruction of this building and servants' quarters in the financial campaign of the University was referred to the Committee of Three appointed to make a study of the work of the University.

President's Visit to Manila

Because of facilities offered to delegates attending the Fifth Pacific Regional Conference of Rotarians to be held in Manila February 18-20 and the opportunity of meeting delegates from all over the world at this conference, in addition to residents in the Philippines, it was considered a fitting time for the President to visit Manila as a delegate to the conference and for the purpose of making contacts for the University. It was, therefore,

DEF-985 VOTED that the travel and other expenses connected with the visit of the President to the Philippines be provided for.

Registration of Deeds to Property

The President reported that three methods of getting the deeds to the University property registered with the Municipal Government of Nanking had been suggested: (1) by registering a blue print of the property; (2) by obtaining free registration from the Municipal Government of Nanking in recognition of the service the University has rendered to the National and Municipal Governments; and (3) by surrendering some outlying pieces of land to the Municipal Government in lieu of registration fees.

Cooperation with the Reconstruction Bureau of
Kiangsu Province
in an Analysis and Study of Fertilizers and Soils

Provisions governing a cooperative project to be undertaken by the University and financed by the Reconstruction Bureau of Kiangsu Province at a cost of Yuan 5,000, for the analysis and study of fertilizers and soils, were presented. As these provisions were for a six-month period only, they were accepted by the Executive-Finance Committee but action on a continuation of the project was deferred until it could be seen how the project was proceeding.

Next Meeting of the Committee

DEF-986 VOTED that the next meeting of the Executive-Finance Committee be held on a date between March 15 and 20.

REVISED REGULATIONS FOR PRIVATE SCHOOLS

Promulgated by the Ministry of Education, October 21, 1933
Translated by Chester S. Miao

CHAPTER II.- THE BOARD OF DIRECTORS

Art. 11. The founders of a private school are represented by their board of directors. The founders shall invite proper persons for organization of the first board. The founders become ex-officio members of the board. When the founders are too many, they shall elect two or three to serve as ex-officio members on the board.

Art. 12. The number of directors shall not exceed fifteen. The directors shall elect one of their own members as chairman.

Art. 13. The organization, power and duties of the directors, the term of service and election of new members shall be stated in the regulations of the board of directors.

Art. 14. Of the directors there shall be at least one-fourth who have either studied education or managed educational work. Members of the responsible educational authority or of the higher educational authority are not permitted to serve as directors. Under special circumstances foreigners may be members of the board of directors, but they shall not be more than one-third of the total number. The chairman of the board of directors shall be Chinese.

Art. 15. After a board of directors is organized it shall apply for registration through the responsible educational authority. The following items shall be included in the application:

1. Name.
2. Aim.
3. Location of the office of the board.
4. Regulations of the board.
5. Definite evidences regarding school property, capital, and other income.
6. The name, native place, occupation and address of the directors.

After registration any change to be made regarding the above items 3, 5 and 6 shall be reported, within one month to the educational authority concerned.

Art. 16. The petition for registration of the board of directors of a private school above the professional grade shall be presented to the municipal or provincial ministry of education. In the case of the boards of directors private secondary schools the petition shall be presented to the bureau of education of the special municipality, or hsien through which it will be submitted to the provincial department of education. In the case of the boards of directors of private primary schools and schools of similar grade the petition shall be presented to the municipal or hsien educational authority. In submitting to the higher educational authority, the local authority is required to make a careful investigation of the items included in the preceding article, and to give its opinion, as a basis for further examination by the higher authority.

Art. 17. The registration of the board of directors of a private secondary school once granted shall be filed in the Ministry of Education by the provincial department of education or the bureau of education of the special municipality. The registration of the board of directors of a private primary school or a school of similar grade shall be filed in the provincial department of education by the hsien or municipal educational authority.

Art. 18. The middle school attached to private schools above the professional grade and the primary schools attached to schools above the secondary grade shall have separate boards of directors. The procedure for their petition for registration and for filing shall be the same as that for ordinary private secondary and primary schools.

Art. 19. The powers and duties of the boards of directors are confined to the following. In special cases, exception may be made through special permission of the responsible educational authority:

I. Functions regarding school finance.

1. Planning for school finance.
2. Examination of the budget and of accounts.
3. Maintenance of school property.
4. Supervision of financial matters.
5. Other financial matters.

II. Function regarding school administration.

The board shall elect a president, principal or dean to take full responsibility, free from any direct interference from the board. His recognition by the responsible educational authority shall be secured. In case of his failure in his duties, the board may, at any time, elect another person to take his place, and in case he is considered by the responsible educational authority as not qualified for his position, the latter may also order the board to elect another person. If the other person elected is also not qualified the responsible educational authority may, for the time being, appoint a person to be the president, principal or dean. When the board of directors ceases to function on account of troubles, the responsible educational authority may order a reorganization within a limited time. If necessary, it may be directly reorganized by the responsible educational authority.

The principal of the middle school attached to a private school above the professional school or the primary school attached to the private school above the secondary grade shall be elected by its separate board of directors.

Art. 20. The board of directors shall report within thirty days after the end of each academic year to the responsible educational authority regarding the following matters, submitting also a list of school property.

1. The general condition of the school.
2. Outstanding activities of the past year.
3. Itemized account of receipts and expenditures of the past year.
4. A list including the president or principal, faculty and student body.

Art. 21. The responsible educational authority shall make an annual investigation of the financial condition and business activities of the board of directors. In case of necessity, it may investigate at any time.

Art. 22. In case of the dissolution of a private school, the board of directors shall, within ten days, request the responsible educational authority to appoint representatives to act with the school authority in settling the school's assets and liabilities. When this has been done, they shall present a report to the educational authority.

Art. 23. It is not permitted to turn private schools and their property into public ownership. However, if the school property is without an owner, after the dissolution of the school, through the non-existence of its board of directors, it may be disposed of by the responsible educational authority.

Art. 24. In case of dispute regarding the assets and liabilities of the board of directors, it shall be referred to the legal court for settlement.

Art. 25. The dissolution of the board itself requires the permission of the responsible educational authority.

TWENTY-SECOND MEETING OF THE EXECUTIVE-FINANCE COMMITTEE
OF THE BOARD OF DIRECTORS OF THE UNIVERSITY OF NANKING
March 29, 1935

The twenty-second meeting of the Executive-Finance Committee of the Board of Directors of the University of Nanking was held in Shanghai on March 29, 1935, at 9 a. m. in room 307 of The Missions Building. The members whose names are starred below were present:

- *C. S. Chen
- *E. H. Cressy
- *L. W. Han
- Handel Lee
- *E. C. Lobenstine
- *C. Stanley Smith
- *W. H. Wei
- *T. C. Woo, ex officio, Chairman
- *Y. G. Chen, ex officio
- *Miss E. M. Priest, ex officio

Dr. R. Y. Lo represented Dr. Handel Lee. The meeting was opened with prayer by Mr. Cressy, and Dr. Wei was asked to act as secretary for this meeting.

A brief report was made by President Chen on his trip to Manila and by Miss Priest on her trip to America.

Dr. Wei presented the report of the Committee on Policy, together with his personal impressions of the work being done by the University at this time. After discussion, it was decided to take up each recommendation of the Committee on Policy. The following actions were taken as recommendations to the Board:

- DEF-987 VOTED, that the University shall continue to be composed of three colleges as at present, namely, the Colleges of Arts, Science and Agriculture.
- DEF-988 VOTED, that the work of the three colleges should be more closely coordinated so that each may make its contribution to a unified program, particularly where fields of study are the same or similar.
- DEF-989 VOTED, that provision shall be made in the budget for a chief secretary, who shall assist the President in the administrative work of the University.
- DEF-990 VOTED, that in each college those departments shall be emphasized which already have a strong foundation, and which meet a definite demand for their graduates. These departments shall work out a fuller degree of cooperation among themselves so as to avoid classes with a small number of students.
- DEF-991 VOTED, that the purchasing of supplies and equipment shall be centralized.

Mtg of Exec. Fin- Com. March 29, 1935 - page 2

DEF-992 VOTED, that there shall be the closest practical coordination of the work of the University with that of Ginling College and the Nanking Theological Seminary.

DEF-993 VOTED, that the land in the city owned by the University shall be consolidated by sale of certain portions and purchase of others, if permissible, or by exchange, so as to develop a university center between Ginling College and the main university campus. All new construction should be located between Ginling and the University.

DEF-994, VOTED, that the official language of the Board of Directors shall be Chinese, with the understanding that English may be used where necessary.

DEF-995 VOTED, that for the present there shall be no change in the status of the Hospital.

The Committee on Policy were asked to reconsider a few recommendations and present them at the next meeting of the Executive-Finance Committee.

The Chairman expressed the appreciation of the members of the Board to Dr. Wei for the very careful study he has made of the work of the University at this time.

DEF-996 VOTED, to recommend to the Board of Founders the approval of the sale of a piece of land in Peiping adjoining the Tsing Hua University land, to Tsing Hua University, with the understanding that the funds received for this land shall be used for the development of land in North China or in Nanking.

Respectfully submitted,

W. H. Wei, Secretary.

REPORT OF COMMITTEE ON POLICY
 (Appointed by Executive-Finance Committee January 26, 1935)
 March 25, 1935

Present: Dr. W. H. Wei, Dr. C. S. Chen, Mr. E. H. Cressy.

1. The University shall continue to be composed of three colleges as at present, namely, the Colleges of Arts, Science and Agriculture.
2. The work of the three colleges should be more closely coordinated so that each may make its contribution to a unified program particularly where fields of study are the same or similar.
3. In order more closely to coordinate the work of the three colleges, there shall be an administrative committee composed of the president, chief secretary, deans, treasurer, and four faculty members to represent the whole University.
4. In order more closely to coordinate the work of the three colleges, and more particularly to develop a spirit of unity, there shall be more frequent joint meetings of the faculties of the three colleges.
5. Provision shall be made in the budget for a chief secretary, educational director, or similar officer, who shall assist the president in the administrative work of the University.
6. The salaries schedule of the three colleges shall not necessarily be the same.
7. In each college there shall only be those departments which already have a strong foundation, and which meet a definite public demand for their graduates. These departments shall work out the fullest degree of cooperation so as to avoid classes with a small number of students.
8. The work of the University shall be constantly scrutinized and readjusted so as to meet the national needs of China today.
9. There shall be a central purchasing department.
10. There shall be the closest practical coordination of the work of the University with that of Ginling and the Nanking Theological Seminary.
11. The land in the city owned by the University shall be consolidated by sale of certain portions and purchase of others, if permissible, or by exchange, so as to develop a university center between Ginling and the main university campus. All new construction should be located midway between Ginling and the University.
12. In order to reduce the membership of the Board of Directors to the size prescribed by government regulations, namely fifteen members, including not more than five foreigners, the Board of Directors shall request the missions and churches and alumni to elect a smaller number of members of the Board, as follows:
 Northern Presbyterian Mission, one instead of two as at present;
 Church of Christ in China, two instead of four as at present;
 etc., etc.
13. The official language of the Board of Directors shall be Chinese, with the understanding that English may be used where necessary.
14. For the present there shall be no change in the status of the Hospital.

UNIVERSITY OF NANKING
MINUTES OF THE HOSPITAL COMMITTEE OF THE BOARD.

The fifteenth meeting of the Hospital Committee was held at the hospital on Monday, April 8th at four o'clock. The members whose names are starred were present: 1935

- *Mrs. Edward James
- *Mrs. C. Stanley Smith
- Dr. Y. L. Mei
- Mr. Z. T. Ing
- *Dr. H. R. Wei
- *Dr. S. F. Chao
- *Mr. J. H. McCallum
- Mr. T. C. Woo, ex-officio
- *Dr. Y. G. Chen, " presiding
- *Dr. J. H. Daniels "
- *Miss E. M. Priest

The meeting was opened with prayer by Miss Priest.

The report of the superintendent was given, after which it was

H-75 Voted to receive the report of the superintendent with appreciation

The proposed budget for the year 1935-1936 was presented by the treasurer who reported it was possible to present a "balanced" budget for the coming year. After discussion it was

H-76 Voted to recommend to the Board of Directors the proposed budget for the year 1935-1936 as presented.

In view of the necessity of making plans for the housing of staff members if and when Peden Hall has to be torn down, a number of possibilities were discussed and it was

H-77 Voted to recommend that full power be given to the Hospital Committee to make all necessary decisions in connection with the construction of a building for staff members, whenever it seems feasible to start the same. This includes location, allocation of hospital reserve funds, size and type of building, etc.

Although no official request has been received, it has been suggested that the City of Nanking will request that the University property on Pao Tai Chai be sold to them for their new Police Headquarters. The Hospital has been hoping for a long time to secure the small police station property at the corner of Chung Shan Road and Wan Li Gan. In view of the likelihood of having the University faced with a decision concerning the disposition of the small residence property on Pao Tai Chiai, it was

H-78 Voted to request the Board of Directors to approve of the University administration trying to exchange the two properties - the small police station property for the residence on Pao Tai Chiai - suitable adjustment to be made with the University from hospital funds. At the same time to include, if possible, the lane connecting the present Kuleo residence compound with the University East Compound in the adjustment with the city property.

Dr. Daniels reported that Dr. and Mrs. Trimmer and Miss Bauer were leaving for regular furlough this summer, and that it was the unanimous vote of the hospital staff to invite them to return at the end of their furlough. It was

H-79 Voted to request the Board of Directors to recommend to the Methodist Board to have Dr. and Mrs. Trimmer return to the hospital and to the Board of Founders to have Miss Bauer return to the hosp

MINUTES OF THE JOINT COMMITTEE ON COOPERATION

April 10, 1935

At the home of Dr. J. T. Illick

Those present:

Representing the University of Nanking: Dr. R. Y. Lo,
 Rev. C. S. Smith, President Y. G. Chen.
 Ginling College: Mrs. J. C. Thomson, W. P.
 Roberts, President Wu.
 Nanking Theological Seminary: Rev. H. F. Li,
 Dr. J. T. Illick, President Lee.

Election of Chairman:

In the absence of Chairman Z. T. Kaung, the Rev. Li Hou-fu was elected to preside at the meeting.

Minutes: The Minutes of the January 4th meeting were read by Mr. Roberts.

The Question of the Removal of the N. T. S.

The secretary, Mr. Roberts, read a list of possible advantages and disadvantages that might be expected from the removal of the N. T. S. to a site nearer the University.

The advantages were discussed and summarized as follows:

1. The creation of a more complete Christian educational center, giving due emphasis to the Christian Cause and ministry.
2. A more effective use of staff and plant, with resulting economy.
3. An opportunity for the development of a more fully trained ministry.

The disadvantages were summarized as follows:

1. There would be the danger of destroying the corporate life of the seminary.
2. In view of the cooperation now existing between the N. T. S. and the Women's Bible Training School, it would cause great inconvenience to the latter institution.
3. There would be a misunderstanding by some who would consider the seminary as part of the University.

Following a statement from President Handel Lee to the effect that the N. T. S. would probably take no action in the matter until after the meeting of the Board of Directors in May and after the conference on the Christian ministry at Kuling under the leadership of Dean Weigle, it was thought best for this committee to take no vote on the matter.

NOTICE TO THE MEMBERS OF THE UNIVERSITY OF NANKING

Property Needs.

The N. T. S. had not prepared any statement regarding the amount of land it might require, in case it should seem wise to move nearer the University. But the Central Theological School, which is working in cooperation with the N. T. S. and which had been requested to send in a statement of property needs in case the seminaries should move, sent in the following statement:

"The Central Theological School would gladly consider the securing of a plot of land 40 or 50 mow in size and conveniently located in respect to the Nanking Theological Seminary. It would consider 30 mow as its minimum requirement."

It was VOTED TO RECEIVE THIS STATEMENT AND PASS IT ON TO THE PRESIDENTS OF THE UNIVERSITY OF NANKING AND THE NANKING THEOLOGICAL SEMINARY.

The Committee on Cooperation.

Attention was called to the fact that at the January 4th meeting it was recommended that the Joint Committee on Cooperation be appointed "annually." It was thought best to change this wording and to recommend that there be a Standing Joint Committee on Cooperation composed of representatives of the three institutions.

The meeting adjourned at 6 o'clock.

Respectfully submitted,

W. P. Roberts, Secretary.

TWENTY-THIRD MEETING OF THE EXECUTIVE-FINANCE
COMMITTEE OF THE BOARD OF DIRECTORS OF THE UNIVERSITY OF
NANKING
April 12, 1935

The twenty-third meeting of the Executive-Finance Committee of the Board of Directors of the University of Nanking was held in the home of President Chen on April 12, 1935, beginning at 9 a. m. All members of the Committee were present, with the exception of Dr. C. S. Chen. Mr. K. P. Chen, a member of the Board of Directors, was present during the morning session.

Members of the Committee

C. S. Chen	C. Stanley Smith
E. H. Crossy	W. H. Wei
L. W. Han	T. C. Woo, ex officio, chairman
Handel Lee	Y. G. Chen, ex officio
E. C. Lobenstine	Miss E. M. Priest

The meeting was opened with prayer by Mr. Lobenstine.

Report of the Treasurer

The Treasurer reported the following deficits being carried at the present time, not counting the shortage in receipts over expenditures for the current year: Current accounts, Yuan 22,856.61; Middle School, Yuan 10,427.13; Sericulture, Yuan 14,947.84. The Middle School has made definite plans to reduce this deficit and has included in its budget Yuan 7,875.65 to apply against it, hoping to be able to clear this full amount with other unexpended items. As planned, the sericulture deficit was reduced by Yuan 10,000, making a total of Yuan 14,947.84 still to be provided to balance the account. The most serious deficit is the one in current accounts, with no funds in sight to cover.

DEF-997 VOTED that we request the Promotion Committee, through its Chairman, Mr. K. P. Chen, to make a drive for Yuan 75,000 to meet the deficit of this and past years.

DEF-998 VOTED that the alumni members of the Board of Directors be requested to appeal to the Alumni Association to make the Yuan 40,000 for a building to house Dr. Ferguson's art collection a first claim against the funds resulting from the campaign being carried on.

DEF-999 VOTED that a committee, consisting of Messrs. E. H. Crossy, L. W. Han, C. Y. Hsu, C. S. Smith and T. L. Tsu, and T. C. Woo and Y. G. Chen ex officio, be appointed to study the possible cost of maintenance of the Ferguson museum, transportation of the collection to Nanking, insurance, care of the collection, plans for the building, etc.

- DEF-1000 VOTED that the Policy Committee be requested to make a study of the possibilities of conserving the famine relief capital funds and of the nature of the work in that program.
- DEF-1001 VOTED that arrangements for an overdraft not to exceed Yuan 25,000 be authorized, to cover the expenses of the summer months, it being understood that the agreement with the bank shall be signed as usual by the Chairman of the Board and the President and the Treasurer of the University.
- DEF-1002 VOTED that the report of the Treasurer be accepted.

Budget for 1935-1936

The budget for 1935-1936 was presented by the Treasurer; it did not balance by Yuan 24,291.44

- DEF-1003 VOTED that we reiterate the action of the Executive-Finance Committee of January 26, 1935, calling for a balanced budget for the coming fiscal year, July 1, 1935 to June 30, 1936; that we ask the Policy Committee to cooperate with the administration in making the necessary adjustments, and that in doing this we endeavor to seek for more thoroughgoing cooperation with Ginling College so as to make such mutual savings as are possible.

Dormitories

A report was made in regard to the proposal submitted on November 22, 1934, that a dormitory be built with borrowed money against security of increased dormitory fees as a building fund, to be collected over a period of twelve years. Further investigation shows that the plan is impracticable. It was therefore

- DEF-1004 VOTED that we recommend to the Board of Directors the rescinding of action D-953 of November 23, 1934, authorizing the adoption of a plan to erect a dormitory not to exceed Yuan 50,000 in cost, the plan being to borrow this amount and to repay it over a period of twelve years from a building fee to be charged and an additional charge for room rent.
- DEF-1005 VOTED that we recommend that the increase in room rent authorized on November 23, 1934 (D-955) be charged for rooms in the west dormitories and applied on the upkeep of the dormitories.
- DEF-1006 VOTED that the administration be requested to look into the matter of providing better accommodation for students than that in the east compound dormitories.

Meeting of Exec. Fin. Com. April 12, 1935 - page 2

Request of United Christian Missionary Society to Supply a Professor to Take the Place of Mr. S. R. Goodsell

DEF-1007 VOTED that a special request be sent to the United Christian Missionary Society that a professor be made available to take the place of Mr. S. R. Goodsell, who had to return to the United States for health reasons, or for cash in lieu of a professor.

Registration of Deeds to University Property

DEF-1008 VOTED that the Board of Directors be requested to inform the Board of Founders of the situation in regard to the registration of land owned by the University.

DEF-1009 VOTED that a small committee, composed of the President, Dr. Wei, Mr. Han and Mr. Smith, be appointed to draft recommendations to be forwarded to the Board of Founders.

DEF-1010 VOTED that the committee make definite recommendations to be presented at a meeting of the Executive-Finance Committee to be called within a month from to-day, which recommendations, if approved, shall be incorporated in the letter to the Board of Founders.

DEF-1011 VOTED that the President be requested to inform the authorities that the matter of the registration of the deeds to University property is being negotiated with the Board of Founders and will be completed as rapidly as possible.

DEF-1012 VOTED that we instruct the administration of the University to take the necessary steps toward the registration of the deeds to University property, such as the valuation of the property, etc.

DEF-1013 VOTED that the adjustment of land questions looking toward the better consolidation of the University compound be referred to the Policy Committee.

Joint Committee on Cooperation with Ginling College and the Nanking Theological Seminary

The minutes of a meeting of the joint committee on cooperation with Ginling College and the Nanking Theological Seminary were read. The minutes were received and reported progress.

Meeting of Exec. Fin. Com., April 12, 1935 - page 4

DEF -1014 VOTED that in order to provide for a small classroom building midway between Ginling and the University so as to begin closer cooperation in September 1935, the University makes the following proposal:

1. that the University will provide land, opposite the Slocum house or southwest of the Steward house;
2. that Ginling be requested to provide approximately Yuan 12,000 for the building;
3. that in the event that the Associated Boards for Christian Colleges in China was not secure this amount, the University will repay Ginling for its share of the building as soon as it is able;
4. that the Ginling and Nanking members on the joint committee on cooperation, with the presidents ex officio, constitute a standing committee which shall have charge of the management of the building and shall work out cooperation with a view to the largest possible financial savings.

DEF-1015 VOTED that we approve of the recommendation of the Joint Committee on Cooperation that there be a standing joint committee on cooperation composed of representatives of the three institutions.

A letter was received from the Secretary of the Board of Directors of the Central Theological Seminary of the Anglican Church, inquiring whether the University of Nanking was willing to sell or transfer to the Central Theological School a piece of University property. It was

DEF-1016 VOTED that a reply be sent to the communication from the Secretary of the Board of Directors of the Central Theological Seminary of the Anglican Church to the effect that while the Board of Directors of the University of Nanking is favorably disposed toward the request, the Board considers it desirable to defer action until the whole question of the closer cooperation of the Nanking Theological Seminary with the University has been more fully considered.

Library

The President presented a report from the committee appointed by him to consider the needs of a library. It was

DEF-1017 VOTED that the request of the committee appointed by the President to consider the needs of a library be referred back to the administration for further details.

Meeting of Exec. Fin. Com., April 12, 1935 - page 5

Travel and Other Fellowships

DEF-1018 VOTED that provision for fellowships be deferred until such time as the financial condition of the University permit the granting of the same.

University Hospital

DEF-1019 VOTED that full power be given to the Hospital Committee to make all necessary decisions in connection with the construction of a building for staff members, whenever it seems feasible to start the same, including location, allocation of hospital reserve funds, size and type of building, etc.

DEF-1020 VOTED to approve the request of the Hospital Committee that the University administration try to exchange the two properties, the small police station property immediately south of the hospital gate on Kuleo South, and the university house No. 5 on Pao Tai Chiai, the exchange to include, if possible, the lane separating the present Kuleo residence compound from the University east compound, and that suitable adjustment be made with the University from hospital funds for the exchange.

Return after Furlough

DEF-1021 VOTED that the Board of Foreign Missions of the Methodist Episcopal Church be requested to return Dr. and Mrs. C. S. Trimmer to the Hospital after furlough.

DEF-1022 VOTED that the Board of Founders be requested to return Miss Grace Bauer to the Hospital after furlough, and Miss Minnie H. Purcell to the University.

Rural Parishes

A letter from Mr. Garside of October 4, 1934, was read, also a letter from Mr. Reisner to Mr. Garside of May 17, 1934, in regard to recommendations of Dr. K. L. Butterfield concerning rural parishes. It was

DEF-1023 VOTED that the whole matter of rural parishes be more thoroughly considered by the Executive-Finance Committee during the coming year.

Recommendation of Graduates for Degrees

DEF-1024 VOTED that the members of the Class of 1934 who have completed the required work for graduation be recommended for the bachelor's degree to the Regents of the University of the State of New York through the Board of Founders.

Adjournment

The Committee adjourned at 7.15 p. m.

SEVENTEENTH MEETING OF THE BOARD OF DIRECTORS
OF THE UNIVERSITY OF NANKING
April 13, 1935

The seventeenth meeting of the Board of Directors of the University of Nanking was held at the home of President Chen on Saturday, April 13, 1935, beginning at 9 a. m., and was opened with prayer by Dr. Handel Lee. The members whose names are starred below were present.

Members of the Board

<u>Elected by</u>	<u>1935</u>	<u>1936</u>	<u>1937</u>
Chekiang Shanghai Baptist Convention	*T. C. Bau	*T. C. Wu	
East China Mission of the American Baptist Foreign Mission Society	E. H. Cressy		*V. Hanson
Central China Conference of the Mei I Mei Hwei	*Handel Lee	*R. A. Ward	R. Y. Lo
Central China Mission of the Methodist Episcopal Church	*H. Welch		J. C. Ferguson
East China Divisional Council of the Church of Christ in China: Nanking Presbytery Wang Peh Presbytery	*Y. H. Chen	*Irving C. C. Chu	*A. M. Romig
Kiangnan Mission of the Presbyterian Church in the U. S. A.		*K. Campbell	*E. C. Lobenstine
Chung Hwa Chi Tuh Chiao Hwei (connected with the China Christian Mission)	*H. F. Li	*T. F. Tung	*T. S. Chen
China Christian Mission		*Miss Vautrin	*C. A. Burch
Alumni	C. Y. Hsu	*L. W. Han	*P. F. Kao *C. Y. Tang
Co-opted	*T. C. Woo *Miss Y. F. Wu	K. P. Chen C. T. Wang	*W. H. Wei
Ex officio	*Y. G. Chen A. J. Bowen		

Dr. Edward James attended as alternate for Dr. Ferguson. In addition, the following were present on invitation: Mr. C. Stanley Smith; Mr. W. R. Wheeler; Miss Priest, Treasurer; and the Secretary.

Meeting of Board of Directors, April 13, 1935 - page 2

Mr. Frank T. Cartwright, Associate Secretary of the Board of Foreign Missions of the Methodist Episcopal Church, who is at present in China, was a visitor during the afternoon session.

A welcome was extended to the new members of the Board, Class of 1937, who will serve until the spring meeting of the Board in 1938; namely, Dr. Victor Hanson, of the University of Shanghai, successor to Dr. J. W. Decker as a representative of the East China Mission of the American Baptist Foreign Mission Society; Mr. Arthur M. Romig, of the Presbyterian Mission, Hwaiyuan, Anhwei, successor to Mr. C. L. Irwin, representing the Wang Peh Presbytery of the East China Divisional Council of the Church of Christ in China; Dr. Tang Chi-yu, of the Commission on Land Planning and Research, who has served on the Board before, and Mr. Kao Ping-fan, of the Tax Department of the Ministry of Finance, successors to Messrs. Cha Chien and Wei Wen-han, representatives of the Alumni. In addition, the following have been re-elected for a further term of three years: Dr. R. Y. Lo and Dr. J. C. Ferguson, Methodists; Mr. Lobenstine, Presbyterian; Dr. Chen Tao-seng and Mr. C. A. Burch, Disciples; Dr. W. H. Wei, who has been elected successor to Dr. Chen Chung-shen as a co-opted member, while Dr. Chen has been elected general alternate for the co-opted members.

Correspondence Vote

A request was sent to the members of the Board on March 21 to vote by correspondence for a successor to Dr. Chen Chung-shen, co-opted member of the Class of 1934. On being informed of the results of the voting, the Board

D-1025 VOTED that record be made of the election of Dr. Wei Wen-han as a co-opted member of the Board of Directors, Class of 1937, in succession to Dr. Chen Chung-shen.

D-1026 VOTED that Dr. Chen Chung-shen be elected alternate for the co-opted members of the Board of Directors.

Approval of Minutes

The minutes of the meeting of the Board on November 23, 1934 having been circulated, it was

D-1027 VOTED that the minutes of the meeting of the Board of November 23, 1934 be approved as circulated.

Report of the President

The President reported as follows:

REPORT OF THE TEACHERS

1935-1936

Immediately after the opening of the spring semester, I left for the Philippines and took advantage of my visit there as a delegate to the Fifth Pacific Conference of Rotary International to get in touch with some of the residents of the Philippines and to do a little promotional work for the University. I received a very cordial welcome from the individuals and groups with whom I came in contact and shall do my best to keep up their interest in the University.

The enrolment compared with that of last semester is as follows, the figures for the fall being in parentheses:

	<u>Arts</u>		<u>Science</u>	<u>Agriculture</u>	<u>Total</u>
	<u>Arts</u>	<u>Special Chinese</u>			
Freshmen	54 (67)	11 (15)	64 (58)	57 (59)	208 (225)
On probation	11 (12)	-	7 (8)	4 (6)	
Sophomore	42 (37)	8 (4)	50 (49)	58 (57)	161 (148)
On probation	-	-	2	1 (1)	
Juniors	40 (34)	-	57 (49)	60 (56)	157 (139)
Seniors	34 (30)	-	32 (20)	45 (40)	111 (90)
	<u>181 (180)</u>	<u>19 (19)</u>			
	200 (199)		212 (184)	225 (219)	637 (602)
Ginling	19 (24)		6 (7)	-	25 (31)
Special	9 (12)		5 (4)	2 (3)	16 (19)
Middle school	2 (1)		1	-	3 (1)
Special advanced course in Chinese	16 (20)		-	-	16 (20)
Graduate course in chemistry	-		4 (2)	-	4 (2)
	<u>246 (256)</u>		<u>228 (197)</u>	<u>227 (222)</u>	<u>701 (675)</u>
Rural Leaders' Training School					106 (118)
Sericulture training course for women					16 (17)
Special cotton cooperative training course (begun July 1 and lasting till the end of March, made possible by funds from the National Economic Council)					49 (48)
Special course in wool weaving - a six months' course made possible by funds from the Nanking Municipality					15
Junior Middle School	422 (426)				
Senior Middle School	362 (354)				784 (790)
Nurses in training					56 (61)
Laboratory technicians in training					4 (4)
Pharmacists in training					1 (1)
					<u>1732 (1714)</u>

In the middle of the year there are usually few changes in the faculty. The following have replaced members of the faculty and staff who have resigned:

Arts: King Chi-nan, Ph. D. (Paris). Professor of economics.
Miao Feng-lin. Part-time professor of history.

Meeting of Board of Directors, April 13, 1935 - page 4

Science: Hwang Sih-chuin, B. A. (Nanking). Secretary to the Dean.
 Chang Yi-yu, B. A. (Central). Associate in chemistry.
 Cheo Chi-ren, B. S. (Nanking). Associate in chemistry.
 Tien Kwan-seng, B. S. (Nanking). Associate in chemistry.

Agriculture:

Botany: Wang Chi-chia, M. S. (Chicago). Part-time professor.
 Tsiang Chen-tong, B. S. (Nanking). Associate.
Agricultural Economics:
 Hwa Peh-hsiung, B. S. (Nanking). Instructor.
 Tsiang Chieh, B. S. (Nanking). Associate.
 Wu Ching-ting (Rural Leaders Training School). Assistant.
Agronomy: Chong Hsing-cheng, B. S. (Nanking). Associate.
 Ma Ruh-hwa, B. S. (Nanking). Associate.
 Chang Min-chin (Rural Leaders Training School). Assistant.
Extension: Wang Chen-hwa (Rural Leaders Training School). Assistant.
Rural Leaders Training School:
 Hsiung Teh-lin, B. A. (Central). Teacher of animal husbandry.

Middle School: Chang Yu-swen. Chinese.
 Chiang Pen-min, B. S. (Nanking). Biology.

I wish at this time to record appreciation of the services of Mr. C. F. Strickland during his stay in China. His extensive knowledge of the benefits resulting from cooperatives in India and other parts of the world is of the greatest value, not only to the University but to the country as a whole, and his assistance in training men to direct cooperatives in China is also of the greatest value.

We are all very glad to have Miss Priest with us again after a busy time in the United States visiting various centers in the interests of the China colleges, and I wish to take this opportunity to express appreciation of the help Mrs. Slocum has given during her absence.

The furloughs of Dr. Trimmer, Miss Bauer, and Miss Purcell are due this summer and you are asked to take formal action requesting their return after furlough.

We regret that Mr. Lobenstine is leaving for the United States in the near future, to take up work there. We hope, however, that we shall have the pleasure of seeing him in China again from time to time and that he will in this way continue to have first-hand knowledge of what is going on in China and of what is being done in educational and other institutions in China. We are also sorry to have another member of our Board leave China permanently for work in the United States, namely, Dr. Decker.

In March, Dr. Ferguson received commendation of the first class from the Ministry of Education for having "contributed 939 art pieces to the University of Nanking, the estimated value

of which is at least a million yuan." The Ministry, together with the Ministry of Foreign Affairs, also petitioned the National Government to commend Dr. Ferguson for his gift, with the result that the Government has issued a mandate praising Dr. Ferguson in a similar manner.

Efforts are being made by the Committee on Promotion, under the leadership of Mr. K. P. Chen, to raise funds and these efforts are very much appreciated.

Among the gifts received since November must be mentioned a complete set of Everyman's Library, consisting of 911 volumes, from Mr. Harry Clemons, former Librarian of the University. In spite of greatly reduced appropriations for books, the library has received during the past year, by gift and from special sources, approximately 10,000 books and pamphlets, chiefly the latter. Mr. F. G. Hoover, of North Canton, Ohio, has donated U.S.\$500, and Mrs. D. P. Hoover, U.S.\$150, to be used in connection with the study of Chinese local government. These amounts will be given yearly for four years and the interest and encouragement of these friends are much appreciated. The study is being undertaken by the Department of Political Science. I am glad also to report a gift of Yuan 500 from Mr. Sycip (Mr. Hsieh Tsing-sih) of Manila, which is the first donation from Chinese friends in the Philippines. The Reconstruction Bureau of Kiangsu Province is making Yuan 5,000 available in six monthly instalments for a study and analysis of fertilizers and soils covering a period of six months. The Eastman Kodak Company this year is presenting the University with a copy of each of its educational films for which the College of Science supplies the Chinese captions and a brief synopsis of about 750 words. The service of the college in this respect will make the company's stock of 300 reels of excellent educational films of value to non-English-speaking Chinese audiences. The students have raised sufficient money to put up a flagpole. The fund was started by a graduate of the Class of 1930 and now amounts to Yuan 1,500.

Mr. Wheeler has done good work in publicity with the limited funds available for this purpose. He emphasizes the great need there is for an illustrated pamphlet, in English, about the University, which can be given to visitors and sent to friends in America. He also emphasizes the need of the publication of an annual report in English. There have been calls from the Associated Boards for Christian Colleges in China for such publicity material also, but in view of innumerable other demands upon the financial resources of the University, it has not been possible to do anything in these two directions.

The College of Arts is operating upon as economical a basis as possible and the number of small classes has been considerably reduced this year. The College of Science is filling a long-felt want by the publication of a magazine entitled "Science Education," which, as its name suggests, gives information as to

methods of science education and furnishes science news. It also gives an index to science articles in leading Chinese and English magazines. The first volume consisted of four issues; the first number of the second volume is in press. The College of Agriculture has helped in the organization of sixty cooperative credit societies, with a membership of approximately 2,000. The Department of Sericulture is doing good work and has brought in an income of Yuan 5,000, though the actual amount received is more than that. The Middle School gymnasium is nearly finished. The only other building that has been erected recently is the wool-weaving plant, money for which has been supplied by the Municipality of Nanking. It has not been possible to wipe out the shortage in the Middle School account of last year because of the absolute necessity of providing science and other equipment and putting up a small faculty house. To somewhat offset these expenditures, the staff has been reduced slightly and the shortage is being taken care of. In the Hospital, there has been an increase in bed occupancy and in the number of outpatients during the past year so that a balanced budget can be expected.

During the past two or three years, there has been marked improvement in the life of the institution. All student publications now pass through the University's publications office. The student cooperative society, under faculty direction, has been profitable to the shareholders and, in addition to placing money in a sinking fund, it has been possible to do something of a public or philanthropic nature. Last year, the society presented a clock to the University; this year, it has appropriated a sum for benevolent work. The religious life has gone forward also and there are now various activities being carried on along religious lines.

In closing, I wish to call your attention to the reports of the different administrative units, which were sent to you and which will give you a more comprehensive picture of the work that is being done.

D-1028 VOTED that the report of the President be accepted.

Faculty Appointments

D-1029 VOTED that the faculty appointments reported by the President be confirmed.

Report of the Treasurer and Budget for 1935-1936

The Treasurer reported the following deficits, not counting the shortage in receipts over expenditures for the current year: Current accounts, Yuan 22,856.61; Middle School, Yuan 10,427.13; Sericulture, Yuan 14,947.84. The Middle School is definitely planning to reduce its deficit and has included an item of Yuan 7,876.65 against it in its next year's budget. The sericulture deficit has been reduced by Yuan 10,000 from other agricultural funds, leaving a sum still due of Yuan 14,947.84. The most serious deficit is that in current accounts, to cover which there are no funds in sight. The Treasurer presented a budget report to April 1 of the current year (for the Hospital to March 1) and stated it was probable the shortage at the end of the year would be less than what was expected last November, namely, Yuan 33,000.

Meeting of Board of Directors, April 13, 1935 - page 7

The Treasurer expressed deep appreciation of the splendid way in which the office staff had carried on during her absence on furlough, mentioning especially the careful work done by Mr. Sie Hsiang, upon whom rested the responsibility for the whole office, and the service rendered by Mrs. Slocum. The records and books showed there had been a spirit of cooperation which represented much extra work for the whole staff, more particularly Mr. Sie and Mr. Chu.

As the Treasurer's report and budget for 1935-1936 had been considered the previous day by the Executive-Finance Committee, the minutes of that committee of January 26, March 29 and April 12 were taken up in connection with the report and budget.

Reports of the Executive-Finance Committee

Since the meeting of the Board in November 1934, there had been three meetings of the Executive-Finance Committee, namely, on January 26, March 29, and April 12, 1935. The minutes of the meeting of January 26 were first presented. In connection with action DEF-974, it was pointed out that the action was taken mainly to bring to the attention of parties concerned the fact that the authorities were holding boards of directors of educational institutions responsible, individually, as well as collectively, for debts incurred by these institutions, mention being made of a certain school which had run farther into debt each succeeding year and finally had to be closed. The local educational authorities were holding the individual members of the school board liable for the outstanding debts. The Board approved of the actions taken at the meeting and

D-1030 VOTED that we adopt the recommendations of the Executive-Finance Committee of January 26, 1935, actions DEF-974 to DEF-986.

The minutes of the meeting of the Executive-Finance Committee of March 29 were read next, and it was

D-1031 VOTED that we accept the minutes of the meeting of the Executive-Finance Committee of March 29, 1935, actions DEF-987 to DEF-996, after deleting the last sentence under action DEF-993, so that the action will read:

VOTED that the land in the city owned by the University shall be consolidated by sale of certain portions and purchase of others, if permissible, or by exchange, so as to develop a university center between Ginling College and the main university campus.

The minutes of the meeting of the Executive-Finance Committee of April 12, 1935 were then read and the recommendations were adopted as presented or after amendment, as indicated in the following actions.

Report of the Treasurer

D-1032 VOTED that action DEF-997 be amended to read:

VOTED that we request the Promotion Committee, under the leadership of its Chairman, Mr. K. P. Chen, to make a drive for Yuan 75,000 to meet the current financial requirements of the University.

D-1033 VOTED that the word "alumni" be inserted before, and the word "now" after, the word "campaign" in action DEF-998, so that the action will read:

VOTED that the alumni members of the Board of Directors be requested to appeal to the Alumni Association to make the Yuan 40,000 for a building to house Dr. Ferguson's art collection a first claim against the funds resulting from the alumni campaign now being carried on.

D-1034 VOTED that the word "possible" be deleted in action DEF-999 so that the action will read:

VOTED that a committee, consisting of Messrs. E. H. Cressy, L. W. Han, C. Y. Hsu, C. S. Smith and Tsu Tseh-ling, with T. C. Woo and Y. G. Chen ex officio, be appointed to study the cost of maintenance of the Ferguson museum, transportation of the collection to Nanking, insurance, care of the collection, plans for the building, etc.

D-1035 VOTED that action DEF-1000 be amended to read:

VOTED that the Policy Committee (appointed by the Executive-Finance Committee on January 26, 1935) be requested to make a study of the desirability and possibility of conserving the famine relief capital funds while at the same time maintaining the work under that program.

D-1036 VOTED that arrangements for an overdraft not to exceed Yuan 25,000 be authorized, to cover the expenses of the summer months, it being understood that the agreement with the bank shall be signed as usual by the Chairman of the Board and the President and the Treasurer of the University. (DEF-1001.)

D-1037 VOTED that the report of the Treasurer be accepted. (DEF-1002.)

Budget for 1935-1936

The budget as presented by the Treasurer did not balance by Yuan 24,291.44. It was

Meeting of Board of Directors, April 13, 1935 - page 9

D-1038 VOTED that we reiterate the action of the Executive-Finance Committee of January 26, 1935, calling for a balanced budget for the coming fiscal year, July 1, 1935 to June 30, 1936; that we ask the Policy Committee to cooperate with the administration in making the necessary adjustments, and that in doing this we endeavor to seek for more thoroughgoing cooperation with Ginning College so as to make such mutual savings as are possible. (DEF-1003.)

In addition, the Board took the following action with regard to the budget:

D-1039 VOTED that the Executive-Finance Committee be given power to approve of the final budget for the year 1935-1936.

Dormitories

A report was made in regard to the proposal submitted on November 23, 1934, that a dormitory be built with borrowed money against security of increased dormitory fees and a building fund, to be collected over a period of twelve years. Further investigation shows that the plan is impracticable. It was therefore

D-1040 VOTED that we rescind action D-953 of November 23, 1934, authorizing the adoption of a plan to erect a dormitory not to exceed Yuan 50,000 in cost, the plan being to borrow this amount and to repay it over a period of twelve years from a building fee to be charged and an additional charge for room rent. (DEF-1004.)

D-1041 VOTED that the increase in room rent authorized on November 23, 1934 (D-955) be charged on rooms in the west dormitory only and applied on the upkeep of the dormitories. (DEF-1005.)

D-1042 VOTED that the administration be requested to look into the matter of providing better accommodation for students than that in the east compound dormitories. (DEF-1006.)

Request that the United Christian Missionary Society supply a professor to take the place of Mr. S. F. Goodsell.

D-1043 VOTED that we recommend to the Board of Founders that they request the United Christian Missionary Society to make a professor available in place of Mr. Samuel F. Goodsell, who had to return to the United States for health reasons, or a cash grant in lieu of a professor. (DEF-1007.)

Registration of Deeds
to University property

In view of the difficulty, if not impossibility, of registering the deeds to the University property in the name of the Board of Founders, the President was asked to inform the Board of the situation and to find out whether the Founders would be willing to have the deeds registered in the name of the Board of Directors, the Directors giving the Founders a declaration of trust. It was also suggested that a blue print of the property might be secured from the municipal government and that this blue print might be registered with the government in place of deeds. After consideration, it was

- D-1044 VOTED that the Board of Directors inform the Board of Founders of the situation in regard to the registration of land owned by the University. (DEF-1008)
- D-1045 VOTED that a small committee, composed of the President, Dr. Wei, Mr. Hen and Mr. Smith, be appointed to draft recommendations to be forwarded to the Board of Founders. (DEF-1009.)
- D-1046 VOTED that the committee make definite recommendations to be presented at a meeting of the Executive-Finance Committee to be called within a month from to-day, which recommendations, if approved, shall be incorporated in the letter to the Board of Founders. (DEF-1010.)
- D-1047 VOTED that the President be requested to inform the authorities that the matter of the registration of the deeds to the University property is being negotiated with the Board of Founders and will be completed as rapidly as possible. (DEF-1011.)
- D-1048 VOTED that we instruct the administration of the University to take the necessary steps toward the registration of the deeds to University property, such as the valuation of the property, etc. (DEF-1012.)
- D-1049 VOTED that the adjustment of land questions looking toward the better consolidation of the University compound be referred to the Policy Committee. (DEF-1013.)

Joint Committee on Cooperation
with Ginling College and the
Nanking Theological Seminary

The minutes of the joint committee on cooperation with Ginling College and the Nanking Theological Seminary of January 6 were brought to the attention of the Board, and a verbal report made regarding the meeting on April 10, indicating progress. It was

Meeting of Board of Directors, April 13, 1935 - page 11

D-1050 VOTED that action DEF-1014 be amended to read:

VOTED that in order to provide for a small classroom building midway between Ginling and the University so as to begin closer cooperation in September 1935, the University makes the following proposal:

1. that the University provide suitably located land;
2. that a special request be made to the Associated Boards for Christian Colleges in China to secure approximately Yuan 12,000 for the building;
3. that in 1935-1936, in order to try out the plan several classrooms be provided in one of the university residences between the two institutions, with the understanding that Ginling provide her share of the rent.
4. that the Ginling and Nanking members on the Joint Committee on Cooperation, with the Presidents ex officio, constitute a standing committee to make necessary arrangements for the building.

D-1051 VOTED that we approve of the recommendation of the Joint Committee on Cooperation with Ginling College and the Nanking Theological Seminary, that there be a standing joint committee on cooperation composed of representatives of the three institutions. (DEF-1015.)

A letter had been received from the Secretary of the Board of Directors of the Central Theological School of the Chung Hua Sheng Kung Hwei, inquiring whether the University were willing to sell or transfer to the Central Theological School a piece of University property. It was

D-1052 VOTED that a reply be sent to the communication from the Secretary of the Board of Directors of the Central Theological School of the Chung Hua Sheng Kung Hwei to the effect that while the Board of Directors of the University of Nanking is favorably disposed toward the request, the Board considers it desirable to defer action until the whole question of the closer cooperation of the Nanking Theological Seminary with the University has been more fully considered. (DEF-1016.)

Library

The President had appointed a committee to consider the needs of a library. After discussion on the report of the committee it was

D-1053 VOTED that the request of the committee appointed by the President to consider the needs of a library be referred back to the administration for further details. (DEF-1017.)

Meeting of Board of Directors, April 13, 1935 - page 12

Fellowships

In view of the large deficit facing the University, it was impossible to grant the various applications that had been presented for fellowships and it was

D-1054 VOTED that provision for fellowships be deferred until such time as the financial condition of the University permit the granting of the same. (DEF-1018.)

Hospital

Requests for authority to proceed with plans for the construction of a building for staff members and for the exchange of university property with city property having been presented by the Hospital Committee, it was

D-1055 VOTED that full power be given to the Hospital Committee to make all necessary decisions in connection with the construction of a building for staff members, whenever it seems feasible to start the same, including location, allocation of hospital reserve funds, size and type of building, etc. (DEF-1019.)

D-1056 VOTED that we approve of the request of the Hospital Committee that the University administration try to exchange the two properties, the small police station property immediately south of the hospital gate on Kuleo South and university house No. 5 on Pao Tai Chiai, the exchange to include, if possible, the lane separating the present Kuleo residence compound from the University east compound; and that suitable adjustment be made with the University from hospital funds for the exchange. (DEF-1020.)

Return after Furlough

The furloughs of Dr. and Mrs. Trimmer, Miss Grace Bauer and Miss Purcell being due this summer, it was

D-1057 VOTED that the Board of Foreign Missions of the Methodist Episcopal Church be requested to return Dr. and Mrs. C. S. Trimmer to the University Hospital after furlough. (DEF-1021.)

D-1058 VOTED that the Board of Founders be requested to return Miss Grace Bauer to the University Hospital after furlough, and Miss Mianie H. Purcell to the University. (DEF-1022.)

Development of Rural Parishes

A policy of extension, based on cooperation with the churches and missions in the development of rural parishes, which

Meeting of Board of Directors, April 13, 1935 - page 13

was presented in a statement by Dr. K. L. Butterfield at the request of the Board of Founders at a meeting on April 26, 1934, and which was referred to the Executive-Finance Committee by the Board of Directors on November 23, 1934, was again referred to this committee.

D-1059 VOTED that the whole matter of rural parishes be more thoroughly considered by the Executive-Finance Committee during the coming year. (DEF-1023.)

Recommendation of
Graduates for Degrees

D-1060 VOTED that those of the following members of the Class of 1934 and such others as have completed the work required for graduation be recommended, through the Board of Founders to the Regents of the University of the State of New York for the bachelor's degree:

Arts

Chen Ren-tsuen
Cheo Ching-hao
Cheo Fei-chieh
Hsiang Ying-fu
Kong Ching-chu
Kong Nai-kang
Li Chi-tao
Li Ching-shui
Li Yong-kwang
Sie Rwen-seng
Tsai Wei-yuen
Tsien Shu-chiong
Tsu Yu-chen
Wang Kwang-hwa
Wu Sheng-tsu
Wu Yao-hwa
Yao Chuh-ying
Yin Ruh-fan
Yao Hsien-shuh

Agriculture

Chang Wen-cheng
Chen Hong-yu
Chen Wen-meo
Cheo Cheng-wen
Chu Tsieh
Fan Fuh-ren
Hsia Chen-cheh
Hsia Ren
Hsia Wen-ching
Hsiong Li-nan
Hwang Ping-hong
Koh Kwang-pei
Li Shi-tsai
Li Ti
Liu Cheng-hsuin
Liu Chong-wen
Liu Kwang-chen
Lu Wei-ming
Mei Tsieh-fang
Pao Hong-toh
Ren Cheng-hsien
Shen Tsuin
Sing Rwen-tang
Tao Shuh-sien
Tsai Ching-hsi
Tsiang Teh-chi
Wang Chuh-yuen
Wang Hao-cheng
Wang Sheng-tsao
Wang Wen-tsan
Yang Ting-lwen
Yieh Ho-tsai
Swen Yao-hwa

Science

Chang Chuin-chao
Cheo Tsong-chi
Chi Lu-ko
Ih Hong-pih
Li Choh-hao
Ran Hsiao-shui
Rong Ho-ching
Swen Ming-ching
Tseh Chang-lin
Twan Tien-ruh
Wu Cheng-kai
Wu Ching-ping
Yang Wen-teh
Yuin Toh

Recommendations of Policy Committee

Recommendations of the Committee of Three on Policy, appointed by the Executive-Finance Committee on January 26, 1935 (DEF-975), for the organization of an administrative committee to assist the President, were referred back to the committee for further study.

The Committee also recommended that a special committee be appointed to study the composition of the Board of Directors, in view of government regulations limiting boards of directors of educational institutions to fifteen members. It was

D-1061 VOTED that a committee of five be appointed by the Chairman to study the composition of the Board of Directors.

(The Chairman appointed the following members to serve on this committee:- Messrs. W. H. Wei, E. H. Cressy, Handel Lee, R. Y. Lo and C. Stanley Smith, with the Chairman and President ex officio.)

Agreement with the Reconstruction Bureau of Kiangsu Provincial Government for a Study and Analysis of Soils

A request was made for the approval of an indefinite extension of the arrangement with the Reconstruction Bureau of the Kiangsu Provincial Government for testing and analysing Kiangsu soils, crops, and commonly used fertilizers and for studying the proper methods of using chemical fertilizers, which was started at the beginning of January for a trial period of six months, under the following provisions:

1. The plan of analysis and research shall be drafted by the University and approved by the Bureau before being carried out.
2. The Bureau shall provide a sum of five thousand yuan for financing the work, to be paid in six equal monthly instalments to the University Treasurer.
3. The work shall be carried out by the University. The analysts, research assistants and professors shall be engaged by the University on approval of their appointments by the Bureau.
4. A monthly report shall be made to the Bureau by the University on the progress of the work. Details of expenditures, including invoices, shall be reported to the Bureau on the completion of the work, in accordance with current official regulations.
5. The results of the analysis and study shall be published under the names of the Bureau and the University.
6. The rules governing the cooperative project shall be effective for six months, from January 1 to June 30, 1935. At the end of this period, if agreeable to both parties, they may be renewed.
7. In case any chemicals, materials, or equipment are left on completion of the project, they shall become the property of the University, to be used in other chemical researches.
8. One copy of these regulations shall be in the hands of the Bureau and one in the hands of the University. The regulations shall become effective when signed.

Meeting of Board of Directors, April 13, 1935 - page 15

It was pointed out that there was no provision for terminating the agreement, nor for the covering of expenditures for administration of the funds supplied by the Bureau; it was therefore

D-1062 VOTED that the extension of the agreement with the Reconstruction Bureau of the Kiangsu Provincial Government, covering the testing and analysis of Kiangsu soils, crops, and commonly used fertilizers and a study of proper methods of using chemical fertilizers, be approved, on condition (1) that a clause be added giving both parties the right to terminate the agreement on due notice, and (2) that the budget include an item for administrative expense or overhead.

Presentation to Mr. Lobenstine

In view of the approaching departure of Mr. Lobenstine to take up residence in the United States, the Chairman expressed the appreciation of the Board of the value of the contribution he has made to the Board during his long residence in this country. Mr. Lobenstine has been a member of the directing board of the University continuously since the first regular meeting of the Board of Managers (as the directing board was called at the time the University was organized as a union institution) on December 21, 1909. On behalf of the Board, Mr. Woo presented Mr. Lobenstine with a scroll containing a brief statement of the Board's appreciation of Mr. Lobenstine's services to the University, and expressed the regret of all at his departure.

In replying, Mr. Lobenstine said that one of his greatest satisfactions has been to see the way in which, from being a board composed entirely of missionaries at first, with, later, a few Chinese members, it had developed into a board composed of a majority of Chinese members taking a keen interest in the University. The fact that the Chinese members of the Board and a Chinese administration feel responsible for its growth was an indication that an institution which was of foreign origin had its roots sufficiently deep in Chinese soil to be of service to the people while at the same time maintaining a spirit true to the purpose for which it had been founded.

Appreciation of Services of Dr. Decker

On the departure of Dr. J. W. Decker for the United States to become Foreign Secretary of the American Baptist Foreign Mission Society, and in appreciation of his many years of service on the Board of Directors, the Board

D-1063 VOTED that on Dr. J. W. Decker's departure for the United States, we put on record our appreciation of the services he has rendered to this Board.

Meeting of Board of Directors, April 13, 1935 - page 16

Election of Officers and
Executive-Finance Committee for 1935

A Nominating Committee was elected, consisting of Miss Y. F. Wu and Messrs. L. W. Han, Y. H. Chen, E. C. Lobenstine and C. Y. Tang, to bring in nominations for officers for 1935 and for the Executive-Finance Committee. On report of the committee, the following actions were taken:

D-1064 VOTED that the recommendations for officers for 1935, made by the Nominating Committee, be accepted, as follows:

Chairman	T. C. Woo
Vice Chairman	W. H. Wei
Chinese Secretary	L. W. Han
English Secretary	Miss M. H. Purcell
Treasurer	Miss E. M. Priest

D-1065 VOTED that the recommendations of the Nominating Committee for the Executive-Finance Committee for 1935 be accepted as follows:

E. H. Cressy	W. H. Wei
L. W. Han	R. A. Ward
P. F. Kao	T. C. Woo, ex officio (chairman)
Handel Lee	Y. G. Chen, ex officio
C. S. Smith	Miss E. M. Priest, ex officio

Standing Committees for 1935

According to the by-laws of the Board, standing committees shall be nominated by the Chairmen of the Board in consultation with the President of the University, and elected by the Board at the annual meeting or as soon thereafter as possible, to serve until their successors are appointed. The Chairman of the Board shall designate the chairman and vice chairman of each committee, each committee electing its own secretary. The following nominations for the standing committees for 1935 have been made in accordance with the by-laws and are submitted for approval by the Board. Should there be no objections to these nominations after the minutes have been circulated, the members listed may consider themselves duly elected.

Building and Property Committee: Y. H. Chen (Chairman), E. H. Cressy, C. Y. Hsu, C. Y. Tang, R. A. Ward, with T. C. Woo and Y. G. Chen ex officio.

Faculty Subcommittee: C. T. Gee (Chairman), Y. G. Chen, J. H. Daniels, Djang Fang, W. P. Fenn, K. C. Liu, Miss E. M. Priest, K. S. Sie and H. R. Wei.

Arts: R. Y. Lo (Chairman), E. H. Cressy, L. W. Han, P. F. Kao and W. H. Wei, with the Chairman and President ex officio.

Science: C. Y. Tang (Chairman), K. Campbell, Y. H. Chen, L. W. Han, H. F. Li, with the Chairman of the Board and the President of the University ex officio.

Meeting of the Board of Directors, April 13, 1935 - page 17

Agriculture: Handel Lee (Chairman), T. C. Bau, C. A. Burch, C. Y. Hsu, C. Y. Tang, with the Chairman of the Board and the President of the University ex officio.

Middle School: H. F. Li (Chairman), Y. H. Chen, E. H. Cressy, Handel Lee, Miss Vautrin, with the Chairman of the Board and the President of the University ex officio.

Hospital: Y. G. Chen (Chairman), Mrs. E. James, Mrs. C. S. Smith, Dr. S. F. Chao, Z. T. Ing, J. H. McCallum, Dr. Y. L. Mei, and H. R. Wei, the Chairman of the Board, the President and the Treasurer of the University being members ex officio.

Promotion: K. P. Chen (Chairman), J. C. Ferguson, P. F. Kao, R. Y. Lo, R. A. Ward, C. T. Wang and W. H. Wei, with the Chairman of the Board and the President of the University ex officio.

Joint Committee on Cooperation with Ginling College and the Nanking Theological Seminary: E. H. Cressy, R. Y. Lo, C. S. Smith (Nanking); W. P. Roberts, Tung Teh-fu, V. Hanson (Ginling); K. T. Zaung, Li Ho-fu and J. T. Illick (Nanking Theological Seminary); with the Presidents ex officio.

Adjournment

The Board were entertained at lunch and tea by President and Mrs. Chen. The meeting came to a close at five o'clock.

Respectfully submitted,

Minnie H. Purcell,

English Secretary.

REPORT OF THE PUBLICITY SECRETARY

April 13, 1935

In the use of the written word, I have sent news releases to the four newspapers printed in English in Shanghai, to the "Weekly Review," and to "The China Colleges," the quarterly published by the New York Office of the Associated Boards for Christian Colleges in China. Two printed letters about the University, dated October 1, 1934, and February 1, 1935, have been prepared, 1,200 copies being sent to the University mailing list. During the summer vacation and during recent weeks, I have been working on the biography of Dr. John E. Williams, Vice President of the University, and I hope to complete the manuscript this month.

Motion pictures are of increasing importance in publicity and I have enjoyed being a member of the Motion Picture Committee of the College of Science of the University, which has been the agent for renting 16-mm. films for several communities in China and now is beginning to produce films of its own. I helped to take pictures of the Central School for Training in National Sports, under the direction of General Chang Tsi-chiang, in Nanking, and of the cement factory at Lungtan. Negotiations are proceeding between the Government and the College in regard to expanding its services to include the taking and production of 35-mm. pictures. Two subjects are being discussed; the city and officials of Nanking; and methods of rural reconstruction, including agricultural progress. "The March of Time," sponsored by the magazine "Time," has written asking the College to cooperate with it in securing pictures in China. The 16-mm. pictures taken of Nanking and of the University were used by Miss Priest in her deputation work for the China colleges and are being used now in America. They were shown by President Chen in the Philippines, at the meeting of the Council of Higher Education in Shanghai, and at various gatherings in or near Nanking.

The President's office has published an illustrated pamphlet, in Chinese, which Dr. Chen used on his trip to Manila; and the publicity office printed a small four-page leaflet in English for Dr. Chen to use on that trip and for general use. There is still the need of an illustrated pamphlet, in English, about the University, which can be given to visitors and sent to our friends in America. To print such a pamphlet as planned last spring would cost approximately 1,000 yuan; in reduced form, it might be published for 500 yuan. I think this amount ought to be set aside for this purpose by the administration.

Another need, which has administrative as well as publicity aspects, is that of an annual report, in English, to the Board of Directors and the Board of Founders. The last catalog of the University which was printed in English appeared in 1931. The President and Deans make semi-annual reports to the Board of Direc-

Report of the Publicity Secretary, continued - April 13, 1935

tors covering the work of the Colleges and the University. These are in typewritten form and are not easily available. A catalog in Chinese has been printed and there is probably not the need for a catalog in English that there was in former years. On the other hand, there is a distinct need for an annual statement or report, which should include some of the features of a catalog, such as a list of courses, as well as reports of progress and new developments in the various colleges and departments, and I would suggest that financial provision be made in the budget for such an annual publication. An appropriation of 500 yuan would make this possible. The ideal plan would be to publish both the catalog and the report, but if this is not possible, the two might be combined in one report. The College of Arts is preparing a catalog in English, and the College of Agriculture has recently issued a printed report covering the years 1931-1932 to 1933-1934.

Respectfully submitted,

W. Reginald Wheeler.

REPORT OF THE UNIVERSITY LIBRARY

November 1934 to March 1935

The work of the University Library may be summarily reported as follows:

Contents of the Library. The contents of the Library at the end of March is shown in the following table:

Chinese books	104,764	
Western books	23,812	
Pamphlets		
Chinese	4,228	
Western	61,449	Total 194,253

Acquisitions from July 1934 to the end of March 1935:

	Purchase	Gift
Chinese books	2,963	457
Western books	527	253
Pamphlets: Chinese		842
Western		7,134
Total	3,490	8,686

The Rate of Growth during the past four years may be seen readily from the following figures:

	Chinese books	Western books	Pamphlets	Total
July 1931 to June 1932	9,131	812	2,100	12,043
July 1932 to June 1933	5,546	626	4,451	10,623
July 1933 to June 1934	3,246	666	6,177	10,089
July 1934 to March 1935	3,420	780	7,976	12,176

Gifts and Exchanges. Among the most notable gifts is that of Mr. Clemons, who has completed his gift of the Everyman's Library. The Library consists of about 900 volumes and forms a very sound basis in the field of the classics and standard works in literature, history, philosophy and theology. This valuable gift, as well as the invaluable service which Mr. Clemons rendered to the University Library during his term as Librarian, will certainly be remembered forever by all.

The gift of Yuan 6,000 by the Ministry of Education to the College of Arts for equipment in the study of Chinese frontier problems has resulted in the enlargement of the collection of Chinese gazetteers, of books on China, and of books in the field of diplomacy, political science and international relations.

Publications. The Analytic Author Index to 360 Tsung Shu in the University Library came off the press in January. Apparently, it has met a real need as it is much used by the students and teachers. It saves a great deal of the assistants' time in the circulation department and about 100 copies have been sold so far. This is a very encouraging fact and urges us on in our plan to prepare a classified index of the same subject.

A supplementary volume to the Agricultural Index, representing materials published from 1922 to 1934, is nearly completed and will be ready soon for publication. This volume contains more recent materials, such as rural reconstruction, the cooperative movement, etc., and will be most useful to the public.

Use of the Library. The use made of the Library is indicated by the following figures:

July 1934 to March 1935: General loans	37,305	
Reference use	<u>27,752</u>	65,057

Among the non-university readers may be mentioned the Commission on the Study of the History of the Yellow River, whose members are continuing to use our gazetteer collection.

The Library Building. The time has come for us to start our library building. President Chen, in February, appointed Mr. Li Siao-yuen, Mr. Wu Kwan-tsing, and the Librarian to consider the needs of the building. After reviewing previous reports and communications to the President and the Board of Directors on this subject, namely, (1) Mr. Clemons's letter and statement to Mr. Small of April 21, 1926; (2) Mr. Li Siao-yuen's letter and statement to the Board of Directors of November 9, 1928; (3) Mr. Chen Chang-wei's letters to the President of September 27, 1929, and October 30, 1929; and (4) Mr. K. C. Liu's letter and statement to the President of April 28, 1934, a report was submitted to the President on March 14, 1935. It is our hope that careful consideration will be given to the report and that the work of construction will begin immediately.

A word may be added concerning the loan of Yuan 30,000 for the construction of the Ferguson Museum. From the Library's point of view, it is a dangerous step to take, since there is no definite understanding between the University and the Alumni Association that the amount will be refunded by the latter. The actual cash in the library fund is already much less than the face value, and if it is to be further reduced in this manner, we doubt very much if we can put up a building which will do justice to the Yuan 300,000 promised by the Government and announced to the public. Even the reservation of thirty per cent. for endowment seems too much, as it will naturally curtail the amount which we can put actually into the building. The Librarian is fully aware of the fact that the Board of Directors has full power in these matters, but he feels also that it is his duty to call their attention to the serious consequences involved by their action.

A Request. Finally, we repeat a request which was made in our November report. We recommend that at least half of the interest on the government bonds be definitely set aside as a book fund, to be used at the discretion of the Librarian, for general reference books, duplicate books for the reserved shelf, and other books of general interest in Chinese and foreign languages. The buying of these is necessary as they have suffered most from lack of funds in previous years. We may add that the present rate of exchange is in our favor in this respect so we naturally will buy a number of foreign books, and we hope this will be approved.

Respectfully submitted,

K. C. Liu, Librarian.

REPORT OF THE COLLEGE OF ARTS

April 13, 1935

About a year ago, the writer reported that concentration and co-ordination would be the watchword of the future policy of the College. Certain improvements have been made. First of all, the number of small classes has been reduced. This semester there are five classes with fewer than five students, and three classes with five students. There were thirteen such classes last semester. Secondly, the courses offered by each department concentrate more or less on certain phases of a subject instead of spreading over various topics. For instance, the dominant feature in Economics is Accounting, and in English, the appreciation of western culture. Thirdly, mention may be made of the cooperative spirit existing between the social science departments in the joint undertaking of projects in a study of Chinese local government and of frontier problems. Given a reasonable period of time, it is the belief that the College will proceed steadily on a sound basis.

The number of applications for admission is rather encouraging. Out of about fifty applicants, twelve freshmen were admitted, two transfer students, and two new students for the special course in Chinese. No new students were accepted for the advanced course in Chinese this semester, not because of lack of applicants, but because we refused admission on the ground that we do not plan to take in any new students in the mid-year.

The total enrolment in the College this semester is 246, distributed as follows:

Regular college students	180
Freshmen	65
Sophomores	41
Juniors	40
Seniors	34
Special course in Chinese	20
Special advanced course in Chinese	16
Ginling College students	19
Special students and others	11

There are not many changes among the faculty to report. Dr. Ching Chi-nan, a graduate of the University of Paris, has been appointed professor of economics on the Ministry of Education fund, in place of Mr. Lin Wei, who resigned. Mr. Miao Feng-ling has been appointed a part-time teacher in Chinese history, replacing Mr. Chen Teng-yuen, who has resigned his position in the Institute of Chinese Cultural Studies. Messrs. Bates and Smythe are on furlough but we are anticipating the pleasure of welcoming them back in September.

A detailed report of the activities and research projects of the different departments has been embodied in my previous report to the Board in November 1934. Many of these are still in process

and much progress has been made. No new undertaking is being attempted but it should be noted that the spirit of research and scientific study among the teachers has apparently set a very good example to the students, for we find them organized into several academic societies and attempting serious work on their own initiative.

This report would be incomplete without recording the generous contribution of Mr. Frank G. Hoover to the study of Chinese local government. In a letter to Dr. W. H. Ma he has stated that he will give U. S. \$500.00 a year for four years for this purpose. In a letter just received, Mr. Hoover informs us that his sister-in-law, Mrs. D. P. Hoover, will give U. S. \$150.00 a year for four years for the same purpose, the first payment having already been made. These gifts are entirely unsolicited, prompted by Mr. Hoover's interest in the work Dr. Ma is doing, but they are gifts to the University, for the work of the University, and I suggest that an expression of thanks be sent to Mr. F. G. Hoover and Mrs. D. P. Hoover in the name of the University.

The question of finance is still a very urgent one for the College. The faculty has been so reduced that further reduction is hardly possible. The best way to approach the problem, it seems to me, is not to curtail the present work, but to make use of our present resources to a greater degree. The advanced course in Chinese is one method of doing this and it has convinced us that we may very well continue receiving new students in the fall for this course. We are also planning to offer a special course in Library Science. Training in library science deserves our serious attention. The College is often looked upon as a source of help in field work. For instance, within the last year, the College has been asked by such government offices as the office of the Secretary of the National Government and of the Judicial Yuen, by the Shensi Provincial Library, the Honan Provincial Library and other educational institutions, such as Nan Kai University, the National Normal University of Peiping, the University of Chekiang and others, either to recommend qualified graduates to fill important vacancies in libraries or to release one or several members of the library staff to help temporarily or permanently in the organization of their libraries. We have to disappoint many of these, for the simple reason that we do not have so many graduates in library science to recommend. A number of other institutions, especially middle schools, send their librarians or assistants to the University Library to receive practical training for a few weeks or months. All this indicates that the College, in cooperation with the University Library, is looked upon as a proper place to train library workers to meet an urgent need.

As to the fund from the Ministry of Education, while we are not allowed to spend the money entirely in accordance with our wishes, it is nevertheless a very valuable help and a renewal of the grant is by all means desired.

Respectfully submitted,

K. C. Liu, Dean.

March 28, 1935.

REPORT OF THE COLLEGE OF SCIENCE

April 13, 1935

General Instruction

This semester, in the College of Science, there are 209 regular students, six special, four graduate, and six students from Ginling College taking courses in the College. The regular students are distributed as follows:

By year:

Freshman	69
Sophomore	51
Junior	49
Senior	40

209

By departments:

Botany	5
Chemistry	38
Mathematics	17
Physics	28
Zoology (including premedical students)	21
Industrial chemistry	56
Electrical engineering	44

209

Sixty-one courses are being offered, totaling 196 credits distributed as follows:

	<u>No. of courses</u>	<u>No. of credits</u>
Chemistry	16	58
Geology and geography	1	3
Mathematics	13	41
Physics	20	60
Science education	1	2
Zoology	10	32
Total	<u>61</u>	<u>196</u>

Publication of Science Education Quarterly

"Science Education" is the name of our quarterly magazine, which takes up the method of science teaching and the proper materials to be used in the different science courses, and furnishes science news and an index to science articles in leading Chinese and English magazines. It now reaches almost all the leading middle schools and colleges in the country. The first volume, consisting of four issues, has been completed and the first issue of the second volume is being printed. An effort is being made to improve further its quality and increase its circulation. We feel that the magazine fulfils a long-felt need of the country and will bring much credit to the University.

Editing of Educational Movies

The employment of motion pictures in education is modern and efficient. With the cooperation of the Office of the American Commercial Attaché and the Eastman Kodak Company, we have endeavored during the last four years to carry out a comparatively extensive program in visual education. A very important development in this phase of our work this year is the request of the Eastman Kodak Company to edit its educational films. The work includes the preparation of Chinese captions and a brief synopsis of about 750 words for each subject, and will render its stock of 300 reels of well-prepared educational films available to the Chinese people. For each film we edit for the company, we receive a copy of the film for our visual education. As we depend on the voluntary services of our faculty, the University will gain several thousand dollars' worth of films per year in this way. Furthermore, as the name of the College appears on each film we edit, the University will receive wholesome and effective advertisement through these films.

Program of Chemical Research

Following the general policy submitted previously to the Board of Directors, we have formulated this year four definite research projects for our Department of Chemistry, as follows: wood distillation; Chinese dyestuff; soil and fertilizers; food and nutrition. All the faculty and student researches in the Department are directed as much as possible towards these lines. In spite of limited staff and budget, the studies in wood distillation and Chinese dyestuff are already producing interesting results, which will be of economic value to the country. The other two projects have been strengthened since January first through the cooperation with the Kiangsu Provincial Government, as authorized by the Executive-Finance Committee. As the period of cooperation is only six months, we hope that a more permanent arrangement can be made with the Kiangsu Provincial Government. Formulae for mixing chemical fertilizers, which have been worked out by the Department of Chemistry, have been adopted officially by the Reconstruction Bureau of the Kiangsu Provincial Government and are being used by farmers and fertilizer merchants throughout the province. Results of soil analyses obtained so far shew a good correlation between fertility of soil and available plant food contained in the soil.

Before closing, I must mention the spirit of cooperation and service that exists among the science faculty, without which many of the present activities of the College could not be undertaken, but with which new life is brought to instruction, research, and service.

Respectfully submitted,

H. R. Wei, Dean.

REPORT OF THE MIDDLE SCHOOL

April 13, 1935

This semester, there are 784 students enrolled in the Middle School, 422 junior and 362 senior. There are twelve classes in Junior Middle School and ten in Senior Middle School, making twenty-two in all. Most of the classes have fewer than forty students; the largest consists of forty-eight students, and the smallest of twenty-five. There are fifty-four teachers, forty-five of whom are full time and nine, part time. In addition, there are sixteen full time and two part time clerks on the staff.

Miss Tsen Chao-yu and Mr. Ko Siang-ying resigned at the end of last semester, while Mr. Chang Yu-swen joined the staff this semester as a teacher in the Chinese Department, and Mr. Kiang Pen-ming, in biology.

The new gymnasium is nearly completed. The fund raised was not quite enough to cover the cost of erection and equipment, but by charging a gymnasium fee of \$5.00 of each new student, we hope to provide the necessary equipment. The campus has been beautified, most of the old, decayed trees having been cut down and new trees and flowers planted.

Owing to the fact that the following equipment had to be purchased this year, it has not been possible to wipe out the \$10,000 deficit, but we expect to reduce it next year. The items purchased are:

Science apparatus from Germany	\$1,500.00
" " " America	1,500.00
Microscopes	1,500.00
New house	3,000.00
Lighting fixtures and other equipment for the new gymnasium	1,000.00
Beds and Yale locks	1,000.00
Books	1,000.00
	<u>\$10,000.00</u>

The ceiling of the science building and the second floor of the dormitory to the north of the quadrangle are falling in very badly and immediate repairs are necessary or the students will be in danger. The Middle School budget cannot possibly meet these repairs, however.

Respectfully submitted,

Djang Fang, Principal.

REPORT OF THE UNIVERSITY HOSPITAL TO THE BOARD OF DIRECTORS.
April 5, 1935.

Since the last meeting of the Board of Directors, the University Hospital, within, has been making steady progress in personal and professional service and in meeting its current financial needs.

Comparing the first nine months of this year with the same period for last year, there is an encouraging gain of 36% in dispensary calls, of 11% in hospital admissions, and the bed occupancy has increased from 83.7% to 87.2%. (The average occupancy for hospitals in the west is about 65%.) The gross professional receipts also show a comfortable gain. This all gives some indication of an increasing confidence on the part of the general public.

There have been no major changes in personnel, and the staff, under the increased burdens, have all been working faithfully and with higher professional standards. In rural health work, a new station has just been opened at Hohsien which will co-operate nicely with the Wukiang Health Center, and may well lead to larger health work thru out the hsien. In student health activities, in addition to the physical examinations at the University, the Middle School and the Rural Leaders' Training School, and in addition to the small-pox, typhoid and cholera campaigns, a special drive is being made this spring with preventive inoculations against diphtheria.

Outwardly, the hospital problems of property, promotion and finance have been not only at a position of statues quo, but were quite submerged by the additional problem of organization. Local mission groups, at the request of the Directors, are taking up this question but no reports have been returned as yet. More recently the action of the executive-Finance Committee, reversing the action of the Board on this problem, has been received with appreciation. It is regretted that the financial problem, referred by the Hospital Committee to the Board in November, received no decision, and that the land problem seems equally obscure. Any decision on these matters would be of help to the Hospital Committee in planning for its immediate and future needs.

Again may we express our sincere appreciation for the time and effort spent by the Board and by its Hospital Committee in behalf of the University Hospital, hoping that it all may work for the glory of God.

Respectfully yours,

J. Horton Daniels, M.D.,
Acting Superintendent.

REPORT OF THE UNIVERSITY HOSPITAL TO THE BOARD OF DIRECTORS.
April 5, 1935.

Letter
4/27/35

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Respectfully yours,

J. Horton Daniels, M.D.,
Acting Superintendent.

REPORT OF THE UNIVERSITY HOSPITAL

November 1, 1934

A certain sense of confidence has come to our hospital staff through an increased demand on the part of our patients, bringing with it both moral and financial support. This confidence is increased, too, through increased expenditures in building, steam heat, equipment and a bigger and better trained staff. It is an enlarging circle and we frequently are puzzled ourselves as to which is cause and which is effect, the increased patients or the increased standard. Confidence comes, too, through a realization now that Central Hospital and all the Municipal Clinics, in addition to all their splendid clinical work, have given so much publicity in health lines that the entire population are much more hospital-minded than ever before. This, with the large increase in population, shows there is still a great need in Nanking for the University Hospital. There are those from within and from without who feel the hospital should be changed, should specialize as a tuberculosis sanitarium, should be a training school for rural health, or anything else, just to be different and distinctive. As God so leads in this line, we hope to be only too willing, but now we cannot see clearly either how our present patients would be cared for or how such a new specialized program could be financed.

Our statistical report shows a slight decrease in dispensary patients, but a definite increase in in-patient days. A bed-occupancy of 84.5% is unusually high for a general hospital and it means, of course, that patients frequently have to be refused admission. It has helped in reducing the cost per patient per day from Yuan 3.43 to Yuan 3.06. On the receipt side, it means, too, that many patients are forced to pay second or first class rates when they prefer the third class for economy. This is a hardship for many and is met as far as possible by our benevolent funds under the direction of the Social Service Department. Last year, such benevolent gifts amounted to about Yuan 1,500, while our benevolent reduction in fees was well over Yuan 2,700. For the year's accounting on the entire hospital budget, we proclaim a deficit of Yuan 279.12.

Changes in our personnel have been noted in detail in the University Hospital Bulletin of October 1, 1934, sent out to most of our foreign and English-speaking friends, which, I trust, may be considered a part of this report. It is with a cautious eye that we note the monthly payroll of September was Yuan 750 higher than that of last June.

The rural health work was brought more clearly to our staff through the recent exhibition trip to Wukiang arranged by Mr. Chow Ming-i. Ten of our staff came back very enthusiastic and three of them in addition to Dr. Li stayed out for a day or two

Report of the University Hospital - 2

extra to work. Mr. Liu, the Hsien Chang, and Mr. Joseph Bailie are both working hard and pleading for our help in a clinic at Hohsien, which we hope may be realized. The clinic at Shunhwacheng is also set up and ready for a better year.

The University Student Health Clinic has suffered through resignation of the assisting doctor and the distracting effects of hospital administration upon the doctor in charge. Regular clinics at the school are carried on by the nurse, and the doctors on some days. We find it increasingly advantageous to do special examination by appointment at the hospital, because of the poor facilities in the school clinic. I sincerely hope there may be improvement in this and that examinations of new students will soon be completed. Several suspicious tuberculosis cases are being watched and some have already left school for complete rest.

Our major problem continues to be the threatened widening of the Chung Shan Road, which has again been postponed till spring but is still demanding urgent consideration for the loss of Yuan 60,000 worth of buildings. With our enlarged staff, every available space is now being used, and some emergency plans must be made and funds found for permanent development. We do want the University east compound in our early and permanent planning.

The Hospital is not being used as well as it should be for making known the Way of Christ. Distinctly lacking in religious leadership, we have besought the churches, the Seminary and all sources we know of for a leader to make the most of the big opportunities always found in a Christian hospital.

Respectfully submitted,

J. Horton Daniels, M. D.,

Acting Superintendent.

UNIVERSITY HOSPITAL STATISTICS

Statistics are based on the fiscal years from July 1st to June 30th.
The first year began August 28, 1928 with the reopening of the Hospital.

	1928-9	1929-30	1930-1	1931-2	1932-3	1933-4
HOSPITAL IN-PATIENTS						
Census -beginning year			120	117	134	135
Admission (and births)	2,209	3,112	3,160	3,265	3,487	3,422
Total patients treated			3,283	3,382	3,621	3,557
Discharges (and deaths)			3,163	3,248	3,486	3,399
Census - ending year			117	134	135	158
Averages per day:						
Admissions	7.2	8.5	8.6	8.9	9.6	9.4
In-patients (census)	106.3	108.75	125.8	124.6	118.1	135.3
Bed capacity		163	157.2	153.5	158.2	160.2
Maximum			148	147	156	165
Minimum			86	89	76	111
Average days per patient		13.9	14.5	14	12.5	14.4
Totals for the year:						
In-patient days	32,427	43,342	45,923	45,627	43,152	49,385
Bed days			57,370	56,170	57,771	58,478
Days in the year	305	365	365	366	365	365
Bed occupancy (%)		72.8	80.0	81.2	74.6	84.5
Admissions by birth			170	176	152	183
Discharges by death:						
Within 48 hours			67	99	95	92
After 48 hours			143	131	97	118
Mortality rate (%)			4.5	4.0	2.7	3.5
Autopsies (number)			1	3	2	2
Operations:						
Major				404	214	217
Minor				676	831	1,372
		900	904	1,080	1,045	1,589
Obstet. Deliveries:						
Normal				138	151	172
Abnormal				78	53	45
Total		183	203	216	204	217
DISPENSARY OUT-PATIENTS						
Total number of visits		44,873	54,301	50,123	47,232	44,217
Number new patients	16,238	18,214	20,005	19,845	20,215	18,414
Number return patients		26,659	34,296	30,278	27,117	25,803
SCHOOL CLINICS (estimated)						
University of Nanking		3,000	3,500	3,500	3,500	3,500
University Middle School		4,000	4,500	4,500	4,500	4,500
American Foreign School			200	341	300	300
SPECIAL PRACTICE						
Office calls		400		1,199	1,448	1,283
Home calls				544	806	526

UNIVERSITY HOSPITAL
Financial Statement for the Year Ending June 30, 1934

RECEIPTS:

Non-professional:

Mission Boards: Methodist:

Personnel	Yuan 5,400.00	
Current grant	746.64	
Gifts	142.10	
<u>Presbyterian:</u>		
Personnel	6,120.00	
Current grant	1,312.50	
Gifts (White Cross)	2,442.30	
<u>U. C. M. S.:</u>		
Personnel	4,200.00	
Current grant	<u>787.50</u>	21,151.04

Local sources:

Gifts: Foreign	2,372.88	
Chinese	1,335.05	
Miscellaneous: interest, etc.	<u>2,389.55</u>	6,097.48
		<u>27,248.52</u>

Professional Receipts:

Hospital room fees	75,132.90	
Dispensary	13,007.50	
Special practice: Office and outcalls	5,694.48	
Contracts	944.86	
Pharmacy	25,453.03	
Laboratory	11,711.36	
X-ray	4,431.60	
Medical	4,843.13	
Surgical	11,873.72	
Gynecological and obstetrical	7,349.60	
Eye, ear, nose and throat	1,148.37	
Nurses' Training School tuition	<u>30.00</u>	161,620.55

Total receipts for the year		188,869.07
Deficit - from general reserve fund		<u>519.12</u>
	Yuan	<u><u>189,388.19</u></u>

EXPENDITURES:

Administration: Salaries of staff	Yuan 10,375.85	
Supplies and expense	4,764.66	
New York Office expense	<u>1,000.00</u>	16,140.51
<u>Operation and maintenance:</u>		
Buildings and grounds:		
Wages of mechanics and servants	3,841.09	
Supplies and expense - general	6,201.76	
Oil, etc., for engines	928.83	
Equipment	3,457.58	
Repairs	6,215.44	

page 2 - University Hospital Financial
Statement, June 30, 1934

Buildings and grounds (continued):		
Insurance	Yuan 416.80	
Fuel	7,040.34	
Gas	2,672.75	
Electricity from city	2,764.44	
Water from city	2,061.62	
Rent	<u>550.00</u>	36,150.65
Housekeeping:		
Kitchens: General staff	16,135.58	
Patients	8,100.11	
Special	<u>4,319.73</u>	28,555.42
Laundries: General wages of servants	1,414.95	
Supplies, expense and fuel	181.54	
Special	<u>367.44</u>	1,963.93
Linen: Wages	439.00	
Supplies and expense (including special linen)	3,825.55	
White Cross	<u>2,442.30</u>	6,706.85
Evangelistic and social service:		
Salaries of staff	2,652.00	
Supplies and expense	<u>231.73</u>	2,883.73
Professional:		
General expense:		
Supplies, equipment and expense	12,683.95	
Supplies, equipment - special ward	15.84	
Study and furlough	2,335.62	
Library and medical records	<u>180.75</u>	15,216.16
Pharmacy: Salaries of staff	1,489.20	
Drugs	14,274.22	
Supplies and expense	<u>968.39</u>	16,731.81
Laboratory: Salaries of staff	3,983.02	
Supplies and expense	2,658.83	
Equipment	<u>2,725.17</u>	9,367.02
X-ray: Salaries of staff	808.50	
Supplies and expense	<u>3,430.31</u>	4,238.81
Nursing - Training School:		
Supplies and expense		428.99
Nursing - graduate nurses		
special	17,747.23	
orderlies	<u>2,659.55</u>	
	<u>3,383.14</u>	23,789.92
Medical service salaries	10,044.50	
Surgical service salaries	11,155.69	
Gynecological and obstetrical salaries	2,601.20	
Eye, ear, nose and throat salaries	1,373.00	
Prevention medicine salaries	<u>2,040.00</u>	27,214.39
Total expenditures for the year		Yuan 189,388.19

Page 3 - University Hospital Financial
Statement, June 30, 1934

Reserve Funds

Balance on hand, July 1, 1933		Yuan 30,230.21
Staff residences		15,052.56
Special repairs		1,893.41
Furlough		2,000.00
Buck endowment		<u>2,302.99</u>
Total reserve funds		Yuan 51,479.17

Deduct:-

Capital expenditure - Building and heating plant	Yuan 14,748.80	
Deficit for current year 1933-34	<u>519.12</u>	<u>15,267.92</u>
Balance on hand, June 30, 1934		36,211.25
Hospital cash	4,767.01	
Bank (S. C. S. B.)	9,021.95	
Treasurer - University of Nanking	<u>22,422.29</u>	
	Yuan 36,211.25	36,211.25

RESERVE FUNDS

18,033.31	Year 30, 1931	Balance on hand, July 1, 1933
15,033.25		Staff residences
1,833.41		Special repairs
3,000.00		Extraneous
<u>3,303.33</u>		Book endowment
11,443.17	Year 31, 1934	Total reserve funds

Debit:-

18,033.31	Year 14, 1930	Capital expenditure - Building and parking plant
<u>18,033.31</u>		Deficit for current year 1933-34
36,311.33		Balance on hand, June 30, 1934
4,787.01		Hospital cash
31,524.32		Bank (S. O. S. B.)
<u>36,311.33</u>		Treasurer - University of Learning
36,311.33	Year 32, 1935	

RECEIVED
UNIVERSITIES
MAY 1 1935
OFFICE

COLLEGE OF AGRICULTURE

Additional Notes

April 13, 1955

In addition to the Agriculture and Forestry Notes of February, which were mailed to you some weeks ago, there are the following items of interest to record:

Under the direction of the Departments of Agricultural Economics and Extension, a four-day training class was held at Molingkwan for officers of newly organized credit societies. There are about fifty such societies and four officers from each attended the class. The purpose of the class was to give the representatives some of the basic principles of the working of cooperative credit societies and teach them the simplest methods of keeping records and accounts.

The magistrate at Wukiang, the college extension center, gave 3,000 trees to the center for distribution to farmers. A thirty-li row of shade trees was planted on one of the roads leading out of Wukiang. A man from the University was sent to Wukiang to teach the farmers whose land bordered the roads how to plant and care for the trees.

The cooperative grain storehouse at Wukiang proved unusually worthwhile this past winter. The provincial government of Anhwei set up a tax office on the border between Kiangsu and Anhwei, to levy a duty on the rice shipped out of the province. Rice was taken in payment and was to be used for famine relief in Anhwei. The result of this action was to make rice very cheap in Anhwei and very expensive in Kiangsu. During the period of low prices in Anhwei, the farmers stored their rice, a total of some 10,000 piculs, until the tax office was removed by the National Government. The farmers are now able to obtain a much better price than they would have obtained had they been forced to sell or pay taxes some months earlier.

Respectfully submitted,

K. S. Sie, Dean.

TWENTY-FOURTH MEETING OF THE EXECUTIVE-FINANCE
COMMITTEE OF THE BOARD OF DIRECTORS OF THE UNIVERSITY OF
NANKING

May 15, 1935

The twenty-fourth meeting of the Executive-Finance Committee of the Board of Directors of the University of Nanking was held in room 307 of The Missions Building, Shanghai, on May 15, 1935. The meeting was opened with prayer by Mr. Cressy. The members whose names are starred below were present.

- *E. H. Cressy
- *L. W. Han
- P. F. Kao
- Handel Lee
- C. S. Smith

- *W. H. Wei
- *R. A. Ward
- *T. C. Woo, ex officio (chariman)
- *Y. G. Chen, ex officio
- *Miss E. M. Priest, ex officio

Development of Rural Parishes

DEF-1066 VOTED that a small committee of three be appointed to study the question of rural parishes in consultation with the Extension Department of the College of Agriculture, and to bring in a report to the next meeting of this committee.

The committee appointed was Messrs. Handel Lee, C. Stanley Smith and Tang Chi-yu.

Budget for 1935-1936

DEF-1067 VOTED that in order to balance the budget for 1935-1936, every effort be made to secure additional funds and to make every possible economy in administration and departmental expenses, but that in case it is necessary to do so, the balancing of the budget be approved by the use of the following funds:

1. Library fund - accrued interest	Yuan 8,000.00	
2. Additional income from Board of Founders, U.S.\$3,157.88 at 2.50		7,894.70
3. Administration charge on projects:		
Rockefeller Foundation	Yuan 5,800	
Kiangsu soils project	1,000	
Nanking movies	600	
Hoover local government project	100	
Four Banks (half-year)	1,000	
		<u>8,500.00</u>
Total estimated income	Yuan 24,394.70

DEF-1068 VOTED that the budget for the year 1935-1936 be approved as presented, with the adjustments noted in action DEF-1067.

Library

DEF-1069 VOTED that the income of the capital fund representing thirty per cent. of the Library Fund be set aside currently for the upkeep and purchase of books, to be available as of July 1, 1935, so that the purchase and cataloguing of additional books with this fund may be begun at once.

DEF-1070 VOTED that a small committee representing the Executive-Finance Committee, consisting of Messrs. T. C. Woo, W. H. Wei and E. H. Cressy, be appointed to work in consultation with the Library Committee in preparing specifications for presentation to architects in China for the purpose of securing plans for the new Library building, which plans shall be submitted to the Executive-Finance Committee for final decision.

Famine Funds

DEF-1071 VOTED that the President be requested to prepare a statement showing the possibilities for the use of the Famine Funds, to enable the Committee on Policy to carry the study forward.

Proposed Administrative Committee

DEF-1072 VOTED that the request made of the Committee on Policy for a study of the need of an administrative committee be withdrawn, and that the question of closer cooperation between the units be left in the hands of the President.

Composition of the Board of Directors

DEF-1073 VOTED that in view of statements from the Chairman of the Board and the Chairman of the committee appointed to study the composition of the Board of Directors, action be deferred at the present time.

Ferguson Museum

DEF-1074 VOTED that the questions in relation to the erection and maintenance of the Ferguson Museum be referred to the special committee for further consideration, with the request that concrete proposals be presented at some meeting of the Executive-Finance Committee in the near future; that the special committee also consider possible sources from which funds might be secured for the maintenance of the museum; and that since no chairman was named for the special committee Mr. Han Lih-wu be requested to serve as chairman.

Registration of University Land

DEF-1075 VOTED that the President be requested to make inquiry of other Christian colleges and universities concerning the procedure they are following in regard to land registration; that Mr. Han Lih-wu be requested to assemble all available data in regard to laws and requirements for registration; and that this information be presented and discussed at a later meeting of the Executive-Finance Committee with a view to transmitting it to the Board of Founders.

DEF-1076 VOTED that an inquiry be sent to the Council of Higher Education, through Mr. Cressy, concerning the possibility and advisability of creating a central holding body in China for all land owned by union Christian institutions.

Releasing of Dean Sie

DEF-1077 VOTED that in view of the appointment of Dean K. S. Sie to the National Agricultural Research Bureau, the Executive-Finance Committee accept with deep regret his decision to begin his new duties on July 1, 1935; but, in view of the splendid and valuable services he has rendered to the University during the past years, that we request Mr. Sie to continue as Dean of the College of Agriculture for the ensuing year with residence on the campus, giving such time to the deanship as may be consistent with his other duties.

Respectfully submitted,

Elsie M. Priest,

Secretary.

UNIVERSITY OF NANKING
MINUTES OF MEETING OF THE HOSPITAL COMMITTEE
OF THE BOARD OF DIRECTORS - June 20, 1935

The sixteenth meeting of the Hospital Committee was held at the home of Dr. and Mrs. Daniels on Thursday evening, June 20, 1935. The business meeting followed a supper and social hour. The members whose names are starred were present:

*Mrs. Edward James	*Mr. J. H. McCallum
*Mrs. C. Stanley Smith	Mr. T. C. Woo, ex officio
Dr. Y. L. Mei	*Dr. Y. G. Chen, ex officio
*Mr. Z. T. Ing	*Dr. J. H. Daniels, ex officio
*Dr. H. R. Wei	*Miss E. M. Priest, ex officio
Dr. S. F. Chao	

The meeting was opened with prayer by Mrs. James.

Dr. Chen, chairman of the committee, presided. The treasurer presented the financial statement for the current year showing the status of finances for the first eleven months to June 1, 1935. It was

H-80 VOTED to receive the report of the treasurer.

Dr. Daniels presented the question of the request for the registration of the Nurses' Training School. After discussion it was

H-81 VOTED to approve of the principle of the registration of the Nurses' Training School with the Ministry of Education, and to authorize the superintendent to proceed with the necessary steps for registration, with the understanding that if he finds difficulties that seem to require careful consideration that the matter will be given further attention from this committee.

The regulations for registration require that the Board of Directors of the Nurses' Training School shall have a membership of two-thirds Chinese members. In order to comply with this regulation it was

H-82 VOTED to recommend to the Board of Directors that the present Hospital Committee should be enlarged by two members (both to be Chinese), making a total membership of nine members, three of whom are Westerners, to enable this committee to serve as the Directors of the Nurses' Training School of the University Hospital. It was further suggested that the two new members should be Miss Tien, secretary of the Nurses' Association, and Dr. R. Y. Lo, a member of the Board of Directors.

Due to the widening of Chung Shan Road, the small lots of land opposite the Hospital gate on the Kuleo South Road are offered for sale. It was

H-83 VOTED to authorize the superintendent to purchase or arrange to exchange the land opposite the gatehouse. This applies to the two small pieces adjoining our land in the triangle between Chung Shan Road and Kuleo South Road

Meeting of Hospital Committee, June 20, 1935 - page 2

The narrow lane between Tientsin Road and Kuleo South Road has been a problem for a long time, and inasmuch as Hospital, University and the Christian Church property are on both sides of the entire lane, it was considered wise to attempt to gain control of this piece of property and it was voted.

H-84 VOTED to authorize the superintendent to have a bamboo fence erected to block either end of the narrow lane between Tientsin Road and the Kuleo South Road with a view to taking possession of this lane as soon as possible.

The official notice for the widening of the Chung Shan Road has been received, necessitating tearing down Peden Hall, and arranging for the housing of the men staff of the hospital.

H-85 VOTED to authorize the construction of a dormitory for the men staff members, together with two or three double staff residences, the total cost not to exceed \$35,000. It is understood that this figure will include modern plumbing and heating in the dormitory.

H-86 VOTED to authorize the superintendent and hospital administration to make a careful study of the possible location for these buildings and to proceed with the buildings, placing them on such sites as are in line with the plans of the administration for the future development of the hospital.

A cable has been received advising us of the return in August of Dr. and Mrs. Brady, representatives of the United Christian Missionary Society on the hospital staff. It was

H-87 VOTED to express our deep appreciation of the efforts made by the United Christian Missionary Society to return to the field Dr. and Mrs. Brady for work this fall.

There has been need for some time for a young foreign doctor to assist the present staff. Word has been received that Dr. Robert Wilson is available from next January (1936). It was

H-88 VOTED to invite Dr. Robert Wilson to join the staff of the hospital, and authorizing the superintendent to proceed with the necessary negotiations in securing his appointment through the Board of Founders in New York.

Following the usual custom, Dr. Daniels presented a list of proposed salary increases to become effective at various times during the year 1935-1936. After careful consideration, it was

H-89 VOTED to approve of salary increases being made for 1935-1936, but to authorize the superintendent to increase in total not more than 60% of the list presented. (The list presented will increase salaries for the year 1935-1936 by a total of approximately \$4,700.) In case this adjustment seems difficult to make, it is understood that Dr. Daniels will bring the matter before the committee for reconsideration.

H-90 VOTED to express the appreciation and thanks of the committee to Dr. and Mrs. Daniels for their hospitality and delightful supper.

The meeting adjourned at eleven o'clock.



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TWENTY-FIFTH MEETING OF THE EXECUTIVE-FINANCE
COMMITTEE OF THE BOARD OF DIRECTORS OF THE UNIVERSITY
OF NANKING - June 28, 1935
INDEXED

The twenty-fifth meeting of the Executive-Finance Committee of the Board of Directors of the University of Nanking was held in the President's office at 2 p. m. on June 28, 1935. The members whose names are starred below were present:

*E. H. Cressy
*L. W. Han
*P. F. Kao
Handel Lee
*C. S. Smith

W. H. Wei
R. A. Ward
T. C. Woo, ex officio
*Y. G. Chen, ex officio
*Miss E. M. Priest, ex officio

Mr. Y. H. Chen, Chairman of the Building and Property Committee, was also present, representing Dr. Handel Lee. In the absence of the Chairman, Mr. T. C. Woo, Mr. L. W. Han was elected chairman of the meeting.

Recommendations of the Building and Property Committee

Recommendations made by the Building and Property Committee at a meeting on the morning of June 28, 1935, were considered and the following actions taken:

Transfer of the East Compound to the Hospital

DEF-1078 VOTED that in line with the action of the Board of Directors of November 6, 1931 (D-613) regarding the transfer of the east compound of the college campus to the Hospital "on terms to be presented by the Hospital Committee to the Board of Directors for approval, at such time as adequate accommodation can be secured for the faculty and students of the University who are now being provided for in that compound," the east dormitory (tung leo) in the east compound be made available at once to the Hospital, together with such portions of the compound as may be practical, as a first step in the transfer, in return for which the Hospital will make an initial payment to the University of Yuan 20,000, if possible, but not less than Yuan 15,000, towards the purchase of the buildings in the east compound.

DEF-1079 VOTED that the Chairman of the Building and Property Committee, in consultation with the Faculty Subcommittee of the Building and Property Committee and the Hospital Committee, bring in recommendations to the Board for the appraisal of the buildings in the east compound and for negotiations arising therefrom.

It is understood that the Hospital will exchange the property known as the Hutcheson Compound for the property in the east compound and that the negotiations being carried on concern the buildings only in the east compound.

Construction of Dormitory

DEF-1080 VOTED that, subject to approval of action DEF-1078 by the Hospital Committee, we recommend that immediate construction of a dormitory be authorized, to house eighty students, and that pending the completion of this dormitory, the students be housed in the older sericulture building.

DEF-1081 VOTED that the site of the proposed dormitory be west of Bailie Hall and south of the three-unit dormitory, and in line with the latter.

Additional Building for
the College of Science

To make adequate use of the equipment of the College of Science, it is most desirable that more space be available. A plan was presented making provision for financing the construction of the ground floor of a building 40 ft. x 80 ft., at a cost of Yuan 8,000, for temporary use until such time as the building can be completed. The Committee desired fuller information concerning the proposed building before taking definite action and

DEF-1082 VOTED that the erection of an additional laboratory building for the College of Science be deferred until further details can be made available for the Board of Directors in the fall.

Consolidation of the
University Compound and
Location of Future Buildings

DEF-1083 VOTED that the administration, in consultation with the Chairman of the Building and Property Committee, make a study of plans for the consolidation of University land and for the location of future buildings and report to the Policy Committee for recommendation to the Board of Directors, in accordance with a previous action (DEF-1013) referring to the Policy Committee "the adjustment of land questions looking toward the better consolidation of the University compound."

Building Fee

DEF-1084 VOTED that a building fee of Yuan 10.00 be charged every student once, to be paid in one year, Yuan 5.00 each semester.

Raising of Dormitory Fees

DEF-1085 VOTED that the room rent in dormitories in the east compound and in the women's dormitory be raised Yuan 3.00 a semester, in line with action of the Board of Directors D-955 authorizing the raising of room rent.

The Board took action on April 13, 1935, increasing the rent of rooms in the west dormitories by Yuan 5.00 per semester. (D-1041.)

Classroom Building between Ginling College and the University

The Directors voted on April 13, 1935 (D-1050) to approve of the use of one of the University residences situated between Ginling College and the University, as an experiment in the plan of having a classroom building between the two institutions. As it is not possible to release a house for this purpose, the Executive-Finance Committee

DEF-1086 VOTED that we approve of experimenting with a classroom in the older sericulture building in lieu of a residence between Ginling College and the University, for classes in which students of both institutions are enrolled.

Cooperation with Nanking Theological Seminary

DEF-1087 VOTED that the University extend facilities to students of the Nanking Theological Seminary to take courses in the University not exceeding six credits or two courses, arrangements for the same to be made by the administration of the two institutions.

Public Lectures

The Committee discussed the desirability of having a series of lectures giving a general presentation of the whole field of knowledge, to which the public would be invited. No action was taken but the administration was requested to consider the matter.

Respectfully submitted,

Minnie H. Purcell,

Secretary.

UNIVERSITY OF NANKING
MEETING OF THE BUILDING AND PROPERTY COMMITTEE
OF THE BOARD OF DIRECTORS - June 28, 1935.

The Building and Property Committee of the Board of Directors of the University of Nanking met at 9 a. m. on June 28, 1935, in the President's office. The members whose names are starred below were present.

*Y. H. Chen, Chairman	*C. Y. Tang
*E. H. Cressy	R. A. Ward
*C. Y. Hsu	T. C. Woo, ex officio
	*Y. G. Chen, ex officio

The Faculty Subcommittee of the Building and Property Committee were also invited to attend the meeting and the following members were present: C. T. Gee, J. H. Daniels, W. P. Fenn, K. C. Liu, H. R. Wei and Miss Priest.

The meeting was opened with prayer by Mr. Cressy.

The following actions were taken:

Transfer of East Compound to the Hospital
and Construction of a Dormitory

VOTED that in line with the Board of Directors' action of November 6, 1931 (D-613) concerning the transfer of the east compound of the college campus to the Hospital, we recommend that as a first step in this direction, the east dormitory (tung leo) in this compound be made available at once to the Hospital, together with such portions of the compound as may be practical, in return for which the Hospital will make an initial payment to the University of Yuan 20,000* if possible, but not less than Yuan 15,000, towards the purchase of the buildings in the east compound.

VOTED that, subject to the preceding action being acceptable to the Hospital Committee, we recommend the immediate construction of a dormitory to house eighty students, and that, pending the completion of the dormitory, the students be housed in the older sericulture building.

VOTED that we recommend that the appraisal of the buildings in the east compound be made by the Chairman of the Building and Property Committee, in consultation with the Faculty Subcommittee of the Building and Property Committee and the Hospital Committee.

VOTED that the site of the proposed dormitory be west of Bailie Hall and south of the three-unit dormitory, and in line with the latter.

Building and Property Committee, June 28, 1935 - page 2

Location of Additional Science
Building and Future Buildings

VOTED that the proposed new science building be erected north of Swasey Hall and east of Severance Hall.

VOTED that the administration, in consultation with the Chairman of the Building and Property Committee, make a study of the plans for the location of future buildings.

Site for Library

A request was made that a site for the library south of that approved by the Board on November 23, 1934, action D-963 ("south of the entrance to the University campus and east of the women's dormitory") be approved, since this site will be more suitable for a building with a basement. No action was taken.

Memorandum concerning exchange of the Hutcheson

Compound with the East Compound

June 28, 1935

1. Land:
- | | | |
|--------------------------|----------------|---------------|
| University east compound | 66,030 sq. ft. | (660.30 fang) |
| Hutcheson | 62,760 " | (627.60 ") |
| | 3,270 " | (32.70 ") |

President market value:

University east compound	660.30 fang @ \$120	\$79,236.00
Hutcheson compound	627.60 " @ 50	\$31,380.00

2. Compound wall:

East compound 1,120 ft. - not in very good condition.
Hutcheson compound 1,054 ft. - in good condition.

Recommendation from administration: To give to the Hospital the entire east compound regardless of difference in size or value of land. In exchange for this compound, the Hospital gives to the University the Hutcheson compound. This is done in recognition of losses sustained by the Hospital during 1927, for which it is impossible to make further repayment. It would be understood that this transfer would become effective as soon as the Board of Directors takes official action in November. There would be no adjustment made on account of walls, etc.

3. Buildings on the land in east compound:

Plan 1.

To give to the Hospital east dormitory (tung leo) July 1 for their staff members or students and financial adjustment to be made for this building except, in case the building is torn down, the materials would be the property of the University and, if sold, any repayment would revert to the University.

To divide the east compound in half July 1, giving to the Hospital one tennis court, the present kitchen, bathhouses, boiler room, and small dining room. Some financial adjustment to be made for this block of service buildings.

In return, the Hospital would loan to the University \$15,000 for a period of three to five years, without interest, to enable the University to start a new dormitory to house the 80 students now living in Tung Leo. At the end of the period agreed upon - three to five years - the University agrees to repay the Hospital in cash, or else to give the Hospital the equivalent in buildings in the east compound.

Plan 2.

On or about July 1, 1935, the Hospital will make a first payment on the equity in buildings belonging to the University in east compound. From that date, the entire compound and buildings will be the property of the Hospital, but the University will reserve the right to remain in west dormitory in that compound, the gate house, and the Y. M. C. A. building for a period of from three to five years, at the end of which they will agree to vacate all the buildings, providing the amount agreed upon has been paid in cash.

During this period, there will be no question of rent. The first payment will be \$15,000. The amount to be paid shall be fixed by an impartial person or persons asked to appraise the buildings.

4. Comparison of cost to both University and Hospital of exchange.(1) University needs:

East compound is at present housing 170 members of the staff and students; provides kitchen and dining hall for 200 to 300 students; provides the only kitchen and dining hall on the campus; and provides bath houses, boiler room, etc., for 170 people.

(2) To replace on west side:

a. Proposal is to start a three-unit dormitory at once, putting up only two floors at present to house 80 students now in tangleo. This can be done for about \$22,000.

b. To complete the building to house the rest of the students, now in west dormitory, will require, with roof, about \$25,000.

c. Kitchen, dining hall, bath houses, etc., will have to be planned. (Temporarily the locker rooms in the west bath house can be made into about eight additional bath rooms taking care of some of the needs of the immediate future.)

There is no plan at the moment for the dining hall and kitchen.

(3) The above will care for the students in time. Faculty dormitory will need to be provided, at perhaps \$20,000. Two tennis courts will need to be replaced on the west side, at \$3,000.

(4) Hospital needs:

The general development of the future of the Hospital will be in the direction of east compound. It has been the plan for years to turn this part of the campus over to the Hospital.

a. Immediate need is caused by the tearing down of Peden Hall on account of widening the Chung Shan Road. The Hospital lose one dormitory for staff.

b. With funds available, the Hospital proposes building a small dormitory costing \$12,500, opposite the gate house of the Hospital, and later using tung leo for student nurses. This will be for a period of three to five years only.

(5) Comparison of possible values - commercial - of the two compounds:

East compound, land	\$79,236.00
" " buildings, approximately	40,000.00
	<u>\$119,236.00</u>
Hutcheson compound, land	31,380.00

As stated above, the land is to be exchanged without repayment of any kind. The buildings will need to be considered. It will cost the University nearly \$100,000 to replace the facilities now available in the east compound. With the exception of tung leo, they will likely continue to be of service for ten to twenty years.

The Hospital must consider the matter on the basis of the value to it and the use it can make of the present buildings in its own plant and plan.

5. Estimate of the value of east compound and Hutcheson compound.

(1) Land:

East compound	66,030 sq. ft.	
Hutcheson compound	62,760 " " "	
	<u>3,270 " " "</u>	difference in size.

(2) Compound wall:

East compound	1,120 ft.	- not in very good condition.
Hutcheson compound	1,054 ft.	- in good condition.

(3) East compound buildings:

i. East dormitory (tung leo)

a. 2-stories, attic, with south side basement	500' 00	
a. Replacing value at present rate with same kind of material	\$21,500.00	
b. Value of old material - approx.	1,500' 00	fang

ii. Y. M. C. A. (Faculty)

a. 2-stories and attic	30' 137' 00	fang
a. Replacing value, same materials, etc.	\$22,000.00	
b. Value of old material - approx.	1,500' 00	fang

iii. West dormitory - 2 storeys,

a. Chinese type construction	124' 60	fang
a. Replacing value - same type	\$8,600.00	
b. Old material	200' 00	fang

iv. Gate house - 1 story cheap construction	5 chens	
a. Replacing value - same place	\$1,000.00	
b. Value of old materials	150.00	same
v. Kitchen - only 5 years old - one story	15.60	fang
a. one story Chinese tile roof	1,200.00	
some old material was used in construction	885,000.00	
a. Replacing value	\$3,100.00	same
b. Value of old material	200.00	
vi. Bath house and toilet - about 5 years old - built with new brick and woodwork	110.80	fang
a. Replacing value	\$2,000.00	same
b. Value of old material	200.00	

(c) Summary

East dormitory	\$21,500.00	\$1,500.00
Y.M.C.A. building	22,000.00	1,500.00
West dormitory	18,600.00	300.00
Gate house, etc.	6,100.00	550.00
Total:	\$58,200.00	\$3,850.00

(d) Estimate of the value of the buildings and improvements

The value of the buildings and improvements is estimated as follows: The value of the buildings is estimated as follows: The value of the improvements is estimated as follows:

The value of the buildings is estimated as follows: The value of the improvements is estimated as follows: The value of the buildings is estimated as follows: The value of the improvements is estimated as follows:

Buildings	\$58,200.00
Improvements	3,850.00
Total	\$62,050.00

(e) Comparison of the value of the buildings and improvements with the value of the land

The value of the buildings and improvements is compared with the value of the land as follows: The value of the buildings and improvements is compared with the value of the land as follows: The value of the buildings and improvements is compared with the value of the land as follows:

PROPOSAL FOR MODEST EXPANSION IN ADMINISTRATION
OF THE UNIVERSITY OF NANKING AS SOON AS FUNDS ARE AVAILABLE

(Presented to the Executive-Finance Committee May 22, 1931)

Summary - details attached:	Present	Proposed	Additional
1. Office of the President	\$11,868.50	\$18,288.50	\$6,420.00
2. Office of the Treasurer	5,432.00	7,382.00	1,950.00
3. Office of the Registrar	5,216.25	6,316.25	1,100.00
4. Office of the General Superintendent	<u>4,282.50</u>	<u>6,332.50</u>	<u>2,050.00</u>
	\$26,799.25	\$38,319.25	\$11,520.00

(The New York Office and miscellaneous items to remain
without change.)

Additional Special Items: (Recurring annually)

1. LIBRARY:

Annual grant for books and expenses \$11,000.00

2. HOSTEL FOR GUESTS:

Estimate for annual upkeep, entertainment, etc. 2,000.00

Capital Grant: (Non-recurring)

1. HOSTEL:

Building, furnishings and endowment to
provide for upkeep of property - not
including cost for entertainment of
guests

\$25,000.00

On account of limited funds, the administration of the University of Nanking has been greatly handicapped. This statement is intended to propose moderate expansion which will enable the administration to carry the work more efficiently. (May 1931)

I. OFFICE OF THE PRESIDENT:

Salaries:

President	\$4,200.00		
Assistant to the President	3,000.00*		
Secretarial staff:			
M. H. Purcell (2.10 to 1)	2,016.00		
Ni Tsing-yuen	1,610.00		
Yuen Ching-hsien	1,025.00		
Wang Tung-pei	480.00		
Writers and assistants	600.00	\$12,931.00	
Office expense and supplies		1,000.00	
Cables, telegrams, etc.		500.00	
Printing and publicity:			
Salaries	1,607.50		
Office expense and supplies	250.00		
Travel and printing	2,000.00*	3,857.50	\$18,288.50

II. OFFICE OF THE TREASURER:

Salaries:

Treasurer (present basis)	1,512.00		
Assistant treasurer	1,462.50		
Secretary	1,200.00*		
Cashier	897.50		
Assistant cashier	410.00		
Assistants	350.00	5,832.00	
Office expense and supplies		600.00	
Auditing expense		450.00	
Printing		500.00	7,382.00

III. OFFICE OF THE REGISTRAR:

Salaries:

Registrar			
Assistant registrars:			
Tsien Tswen-tien	1,525.00		
Liu Ching-hsi	1,337.50		
Swen Shu-fang	643.75		
Secretary (add)	960.00		
Assistants	300.00	4,766.25	
Office expense and supplies		550.00	
Announcements and publicity		1,000.00	6,316.25

IV. OFFICE OF THE GENERAL SUPERINTENDENT:

(See details following)

6,332.50
\$38,319.25

IV. OFFICE OF THE GENERAL SUPERINTENDENT:

Salaries:

General superintendent ($\frac{1}{2}$ only)	\$1,650.00	
Assistant superintendent	1,275.00	
Secretaries (2)	1,462.50	
Assistants	<u>1,195.00</u>	\$5,582.50

Office expense and supplies:

A. General	350.00	
B. Special - meeting guests, etc.	<u>100.00</u>	450.00

Publicity - outside contacts:

A. General	100.00	
B. Property - buildings, land, etc.	100.00	
C. Meetings, etc.	<u>100.00</u>	300.00

Purchasing:

A. Building supplies	1,000.00	
B. Electricity supplies	500.00	
C. Stationery and mimeographing	<u>500.00</u>	2,000.00

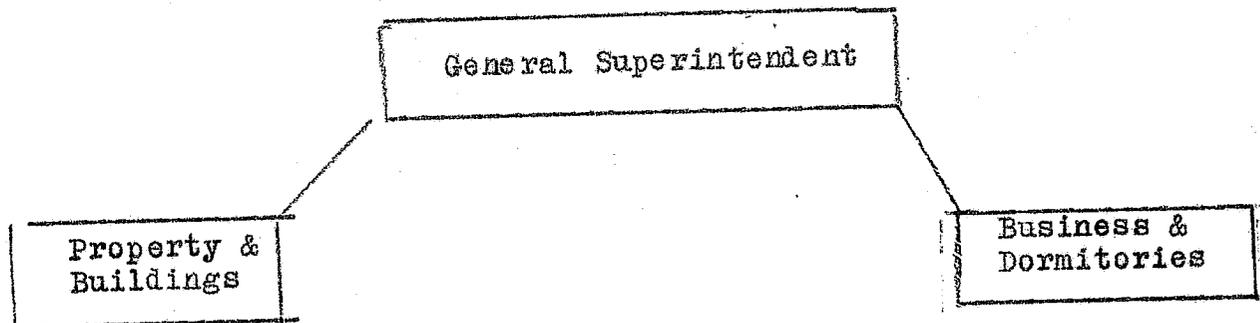
\$8,332.50

Less stock on hand in storerooms
(inventory)

2,000.00

\$6,332.50

PROPOSED ORGANIZATION OF THE OFFICE OF THE GENERAL SUPERINTENDENT



10/1/47